



**TOWN OF GRANITE QUARRY  
BOARD OF ALDERMEN  
REGULAR MEETING  
Monday, May 8, 2023  
6:00 p.m.**

**Call to Order**

**Moment of Silence**

**Pledge of Allegiance**

**1. Approval of Agenda**

**2. Approval of Consent Agenda**

**A. Approval of the Minutes**

1) Regular Meeting April 10 & 13, 2023

**B. Departmental Reports**

**C. Financial Reports**

**D. Resolution 2023-05** Amending Personnel Policy Language for required FMLA update

**3. Citizen Comments**

*(All comments are limited to 6 minutes. No sharing of minutes with other citizens.)*

**4. Town Manager Update**

**5. Public Hearing**

**Rezoning of 066 047 RL/OI to CD-PUD**

**A. Staff Summary**

**B. Applicant Presentation**

**C. Public Hearing**

**D. Board Discussion and Decision**

**ACTION REQUESTED:** Motion to adopt Ordinance 2023-05-08 ZMA to approve the rezoning of parcel 066 047 from Residential Low Density (RL) and Office Institutional (OI) to Conditional District – Planned Use Development (CD-PUD).

**Old Business**

**6. Ordinance Amendment Parks Ordinance / Alcohol**

**ACTION REQUESTED:** Motion to adopt Ordinance 2023-04 to amend the Granite Quarry Code of Ordinances Sec. 22-66.

**7. Discussion and Possible Action Mural**

**8. Discussion and Possible Action Events Committee Membership Review**

**9. Discussion and Possible Action Rules for Public Comment Periods**

**ACTION REQUESTED:** Motion to adopt as presented the rules for public comment periods.

**New Business**

**10. Set Date Public Hearing FY 23-24 Budget**

Staff recommends holding the public hearing to collect public feedback on the proposed FY23-24 Budget at the regular June meeting, June 12, 2023.

**ACTION REQUESTED:** Motion to set the date for the Public Hearing on the proposed FY23-24 Budget for Monday, June 12, 2023, at 6:00 p.m.

**11. Discussion and Possible Action TM Evaluation Process and Tool**

**12. Proclamations**

National Police Week	May 14-20
Peace Officers Memorial Day	May 15
Public Works Week	May 21-27
Teacher Appreciation Week	May 8-12
Nurses Week	May 6-12
Mental Health Awareness Month	May

**13. Board Comments**

**14. Announcements and Date Reminders**

<b>A.</b>	Wednesday	May 10	5:00 p.m.	Centralina Board of Delegates Meeting
<b>B.</b>	Thursday	May 11-13	9:00 a.m.	Dumpsters for Residents
<b>C.</b>	Monday	May 15	5:00 p.m.	Business After Hours
<b>D.</b>	Monday	May 15	6:00 p.m.	Zoning Board of Adjustment
<b>E.</b>	Tuesday	May 16	3:30 p.m.	Revitalization Team
<b>F.</b>	Tuesday	May 16	4:00 p.m.	Pizza with the Police – Lake Park
<b>G.</b>	Thursday	May 18	7:30 a.m.	Power in Partnership Breakfast
<b>H.</b>	Thursday	May 18	5:30 p.m.	Community Appearance Commission
<b>I.</b>	Wednesday	May 24	5:30 p.m.	CRMPO TAC
<b>J.</b>	Memorial Day	May 29		Town Offices Closed
<b>K.</b>	Monday	June 5	6:00 p.m.	Planning Board

**Adjourn**

**Agenda Item Summary**

Regular Meeting

May 8, 2023

Agenda Item 1

**Summary:**

The Board may discuss, add, or delete items from the Regular Meeting agenda.

**Action Requested:**

***Motion to adopt the May 8, 2023 Board of Aldermen Meeting Agenda (as presented / as amended).***

**Approval of Agenda**

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

**Agenda Item Summary**

Regular Meeting

May 8, 2023

Agenda Item 2

Summary:

*The Board may discuss, add, or delete items from the Consent Agenda.*

**A. Approval of the Minutes**

1) Regular Meeting April 10 & 13, 2023

**B. Departmental Reports**

**C. Financial Reports**

**D. Resolution 2023-05** Amending Personnel Policy Language for required Family and Medical Leave update

Action Requested:

*Motion to approve the consent agenda (as presented / as amended).*

**Approval of Consent Agenda**

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against



**TOWN OF GRANITE QUARRY  
BOARD OF ALDERMEN  
REGULAR MEETING MINUTES  
Monday, April 10, 2023 6:00 p.m. &  
Thursday, April 13, 2023 9:00 a.m.**

**Monday, April 10, 2023**

**Present:** Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Doug Shelton, Alderman Jeff Cannon

**Staff:** Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Planner E. Schwartz-Laubhann

**Call to Order:** Mayor Barnhardt called the meeting to order at 6:00 p.m.

**Moment of Silence:** Mayor Barnhardt led a moment of silence.

**Pledge of Allegiance:** The Pledge of Allegiance was led by Mayor Barnhardt.

**1. Approval of the Agenda**

**ACTION:** Alderman Costantino made a motion to approve the agenda. Alderman Shelton seconded the motion. The motion passed 4-0.

**2. Approval of the Consent Agenda**

**A. Approval of the Minutes**

- 1) Budget Workshop March 13, 2023
- 2) Regular Meeting March 13, 2023
- 3) Recessed Meeting March 30, 2023
- 4) Recessed Meeting April 3, 2023

**B. Departmental Reports** (*Reports in Board packet*)

**C. Financial Reports** (*Reports in Board packet*)

~~**D. Contract** with Eddie Carriek, CPA, PC for audit of accounts for FY 22-23~~

**E. Resolution 2023-04** CRMPO Projects List

**F. Proclamation** for Child Abuse Prevention Month

**ACTION:** Alderman Shelton made a motion to approve the consent agenda with the contract for auditing services pulled and moved to New Business for discussion. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

**3. Citizen Comments:** There were no citizen comments.

## Recess

**ACTION:** Mayor Pro Tem Linker made a motion to recess the meeting to Thursday, April 13, 2023 at 9:00 a.m. Alderman Shelton seconded the motion. The motion passed 4-0.

*The meeting ended at 6:04 p.m.*

## Thursday, April 13, 2023

*Mayor Barnhardt was not present for the April 13, 2023 segment of the meeting.*

**Call to Order:** Mayor Pro Tem Linker called the regular meeting recessed on April 10, 2023 back into session at 9:03 a.m.

### 4. Town Manager's Update

Manager Smith reviewed items from his report in the agenda packet including an update on the police vehicle. There isn't a build date yet for the current vehicle, but there is a Dodge Durango police unit available. The upfit could be up to \$6,200 more than the current budgeted expense. There is room in the PD fuel budget to cover the overage as long as it doesn't go over \$7,000. He also shared that the Fish for Funs that had been advertised as contingent on stock are on track for this year.

Manager Smith shared that there is still a need to move mulch and asked the Board to help get the word out that the double-screened mulch is available. The RFP for a town attorney is posted and has been sent out. The Litter Sweep will be held April 21<sup>st</sup> from 1:00 p.m. – 3:00 p.m. with an informal reception at town hall afterward. The Rowan Municipal Association meeting will be held Thursday, April 27<sup>th</sup>.

## Old Business

### 5. Discussion

#### Wayfinding/Granite Industrial Park Sign

Manager Smith reviewed the presentation included in the agenda packet on the Wayfinding and Granite Industrial Park signs. After discussion on the logo to be used, there was consensus to use the logo without the slogan underneath. Manager Smith shared that, assuming there was consensus not to redo the entry signs, the money would be funneled to the industrial park sign. Alderman Costantino asked about the timeline for the project. Manager Smith replied that Tourism asked to submit any suggestions for wayfinding to DOT in June; they are hopeful to get started on implementation by the end of the calendar year. There was discussion on the size, location, and orientation of the industrial park sign. There was Board consensus to scale the sign back slightly (from 24 to 20 feet was suggested) and to have the larger part of the monument sign on the right, away from the road (*consensus on orientation was given later in the meeting*).

Alderman Shelton was interested in having the baseball field included and Alderman Costantino agreed. Manager Smith shared that Mayor Barnhardt was interested in having the field and the original F&M bank included. After he presented the requests to Tourism, they felt since the F&M building wasn't open to the public, it shouldn't be included. Manager Smith asked for Board feedback on additional landmarks. Alderman Shelton stated that he felt since the bank wasn't an active museum and not open to the public, signage money shouldn't be wasted on something no one was going to. Alderman Costantino agreed. Mayor Pro Tem Linker stated that instead of adding it to a wayfinding sign, he would propose a directory for local historical sites be added to the website in the future.

**6. Discussion**

**Transformational Projects Update**

Manager Smith reviewed the updated presentation for Transformational Projects that was included in the agenda packet. He pointed out that the changes included the slide with grant opportunities. Because the Town Square and streetscape projects are waiting on Duke Energy and feasibility studies, the options being presented to the Board for next steps are for the Civic Park only. The recommendation, shared from the *Next Steps* slide on page 96 of the agenda packet, is to move forward with Option 1 which is to go to bid for all three projects (New Parking Lot, Repave/accessibility, and Trails reconstruction). There was discussion on the most urgent needs regarding trail repair.

**ACTION:** Alderman Costantino made a motion to go forward with phase one of the Civic Park improvements and approve the Stewart scope of services and proceed with Option 1 to do that. Alderman Shelton seconded the motion. The motion passed 4-0.

**7. Discussion and Possible Action**

**Rules of Procedure**

Clerk Smith shared Attorney Short’s responses to the questions the Board had after the March 30, 2023 meeting. No additional amendments to the Rules of Procedure were suggested by Attorney Short.

**ACTION:** Alderman Cannon made a motion to adopt Resolution 2023-03 to adopt Rules of Procedure for the Board of Aldermen of the Town of Granite Quarry. Alderman Costantino seconded the motion. The motion passed 4-0.

**New Business**

**8. Ordinance Amendment**

**Parks Ordinance / Alcohol**

Manager Smith shared that the topic of allowing alcohol in parks came up during the discussions on sponsorship guidelines and that it had been discovered that the current ordinance does not allow alcohol in the parks, even at town-sponsored events. An ordinance amendment to the current ordinance that would allow for alcohol at the parks only at town-sponsored events was presented to the Board for feedback and possible adoption. The proposed wording would not allow for other groups holding events to allow alcohol.

Individual Board members shared their personal opinions on whether alcohol should be allowed at town-sponsored events. Mayor Pro Tem Linker questioned whether the Board wanted to wait to make the decision to be able to give Mayor Barnhardt an opportunity to comment as well. Alderman Shelton asked if there was a time issue associated with the approval because of the upcoming Arts in the Park. Manager Smith replied that he could explain to the Events Committee that there could not be alcohol vendors at the upcoming event because there was a conflict found in the ordinance and the Board needed more time to discuss the issue and get it resolved.

**ACTION:** Alderman Shelton made a motion to defer the decision to the next regularly scheduled meeting. Alderman Costantino seconded the motion. The motion passed 3-1 with Mayor Pro Tem Linker, Alderman Costantino, and Alderman Shelton in favor and Alderman Cannon opposed.

**9. Discussion and Possible Action**

**Mural**

Alderman Costantino requested that the item be deferred to the next regular meeting since the Mayor wasn’t present.

**ACTION:** Alderman Costantino made a motion to defer discussion to the next regularly scheduled meeting. Alderman Shelton seconded the motion. The motion passed 4-0.

**10. Discussion**

**Town Charter**

Board direction for staff to research and prepare information on a charter amendment process and timeline to change the mayoral election from 2 to 4 years and authorizing voting privileges for the mayor was added at the March 30 meeting and staff was not able to complete the process in time for this meeting. Staff requested additional time to get information together.

**ACTION:** Alderman Shelton made a motion to defer the discussion to the regularly scheduled meeting in July. Alderman Costantino seconded the motion. The motion passed 4-0.

**11. Discussion and Possible Action**

**Contract with Eddie Carrick, CPA, PC for Audit**

Manager Smith updated the Board on the differences in cost between the current contract and last year’s contract for audit services. The total cost increased by \$2,500.

**ACTION:** Alderman Shelton made a motion to approve the contract (*with Eddie Carrick, CPA, PC for audit services*). Alderman Costantino seconded the motion. The motion passed 4-0.

**12. Board Comments**

- Alderman Costantino had questions on the status of the Stoneglen development. Chief Hord stated the 32-home subdivision should see work resume within 30 to 45 days.

**13. Announcements and Date Reminders**

<b>A.</b>	Wednesday	April 12	5:00 p.m.	Centralina Executive Board Meeting
<b>B.</b>	Thursday	April 13	9:00 a.m.	Possible BOA Recessed Meeting
<b>C.</b>	Thursday	April 13	5:30 p.m.	Community Appearance Commission
<b>D.</b>	Monday	April 17	5:00 p.m.	Business After Hours
<b>E.</b>	Tuesday	April 18	3:30 p.m.	Revitalization Team
<b>F.</b>	Thursday	April 20	7:30 a.m.	Power in Partnership Breakfast
<b>G.</b>	Friday	April 21	1:00 p.m.	Litter Sweep
<b>H.</b>	Monday	April 24	6:00 p.m.	Possible Joint PB/BOA GQDO Meeting
<b>I.</b>	Wednesday	April 26	5:30 p.m.	CRMPO TAC
<b>J.</b>	Thursday	April 27	6:00 p.m.	Rowan Municipal Association
<b>K.</b>	Saturday	April 29	11:00 a.m.	Staff & Volunteer Appreciation Event
<b>L.</b>	Monday	May 1	6:00 p.m.	Planning Board
<b>M.</b>	Saturday	May 6	1:00 p.m.	Arts in the Park

**Adjourn**

**ACTION:** Alderman Costantino made a motion to adjourn. Alderman Shelton seconded the motion. The motion passed 4-0.

The meeting ended at 10:22 a.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk





PROTECTING QUALITY OF LIFE

Alliance Code  
Enforcement LLC

Monthly Report  
Town of Granite Quarry

Updated  
April 27, 2022

<b>MH - Minimum Housing / OL - Overgrown Lot / JV - Junk Vehicle / JP - Junk Pile (open storage)            / AC - Animal Control / ZV - Zoning Violation / Open Red - Open Active Case / Open Yellow -            Open Inactive Case / Abated Green - Case Closed &amp; Cleared / Unfounded Blue - No Violation            Found, Case Closed / NOV - Notice of Violation / NOH - Notice of Hearing / FOF - Finding of Fact            / NOT - Notice of Tow</b>		
ADDRESS	VIOLATION	STATUS
308 Legion St	JP	FOF
518 Railroad St	MH	FOF
518 S Main St	JP/JV	N.O.T.
111 W Lyerly St	MH	FOF
504 S Salisbury Ave	MH	ABATED
1190 Summer Ln	MH/JP/JV	NOH
344 Brookwood Dr	MH/OL	NOH
720 S Main St	ZV	FOF
302 W Peeler St	JV	NOT
341 Brookwood Dr	JP/OL	FOF
221 S Oak St	MH	FOF
106 E Church St	JP	FOF
702 W Campbell Ave	JP	FOF
303 S Oak St	JP/OL	FOF
Norfolk Southern	OL	FOF
313 Yost Farm Rd	JP/JV	NOH
1304 Stonewyck Dr	JV/ZV	NOH
818 N Salisbury Ave	JP	NOH
810 N Salisbury Ave	JP	NOH
806 N Salisbury Ave	JP	NOH
412 Lake Dr	JP	ABATED
616 S Salisbury	JP	3/20
618 N Salisbury	JP/JV	3/30
410 S Main St	ZV	NOH
504 S Main St	JP/JV	3/20
119 Yost Farm Rd	JP	3/30
730 White Rock Ave	JP	3/30
303 Legion St	JP	NOH
215 Park Ave	JP/JV	3/20
265 Dunns Mtn Ch Rd	MH	3/30
410 S Main St	ZV	3/15



PROTECTING QUALITY OF LIFE

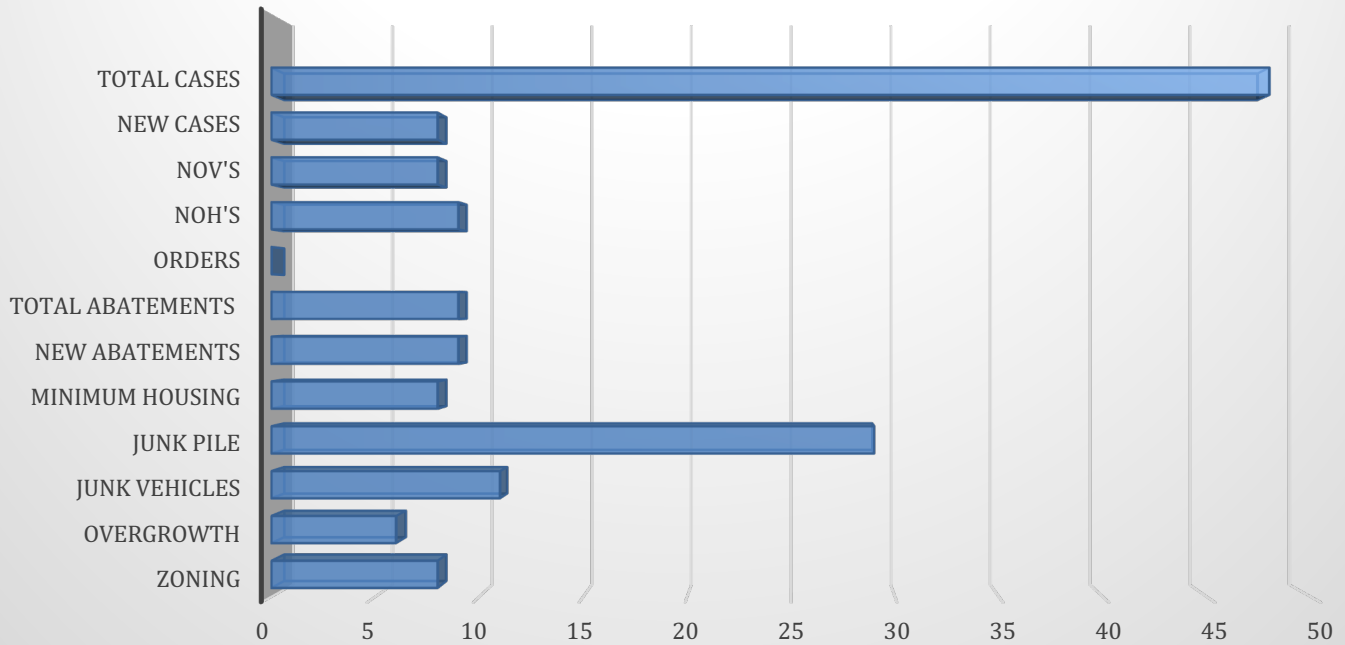
Alliance Code  
Enforcement LLC

Monthly Report  
Town of Granite Quarry

Updated  
April 27, 2022

455 Stone Rd	ZV	NOH
626 S Main St	ZV	NOH
207 Balfour Quarry Rd	JV	NOT
706 S Salisbury	JP/OL	NOH
316 Kluttz St	JP/JV	FOF
112 Walton	JP	4/15
312 S Salisbury	JP	ABATED
34 Coley Rd	JP	ABATED

### By the Numbers



	Zoning	Overgro wth	Junk Vehicles	Junk Pile	Minimu m Housing	New Abateme nts	Total Abateme nts	Orders	NOH's	NOV's	New Cases	Total Cases
■ Amounts	8	6	11	29	8	9	9	0	9	8	8	48



# Town of Granite Quarry Fire Department

Established May 15<sup>th</sup>, 1950

PO Box 351

[www.granitequarrync.gov](http://www.granitequarrync.gov)

Granite Quarry, NC

704/279-5596



## **Board Report May 2023**

### **Chief Hord**

#### Emergency Calls for Service April 2023

38 calls in district

- 27 - EMS (including strokes, falls, diabetic, CPR and other medical needs)
- 2 - Assist Law enforcement
- 2 - Fire Alarms
- 2 - Outside fires
- 2 - Motor vehicle accidents
- 1 - Animal in distress
- 1 - Haz-Mat
- 1 - Land search

6 calls to Salisbury

- 5 - Alarm/Structure, EMS calls canceled en-route
- 1 - motor vehicle accident

7 calls to Rockwell Rural

- 2 - EMS
- 5 - Cancelled en route

4-calls to Union

- 1- Structure fire
- 3-EMS

1 - Call to Rockwell City cancelled en route

2 - Calls to South Salisbury cancelled en route

1 - Call to Liberty cancelled en route

1 - Call to Bostian Heights cancelled en route

1 - Structure fire call to Gold Hill

**TOTAL – 61**

## ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections, and the assistance of other divisions within the Town of GQ.
- Monthly training included E.M.T continuing education and Joint Training with Faith F.D.
- Multiple days of ladder training, water point training, hose evolutions, extrication tool familiarization, and district familiarization. Weekly shift training/ officer's choice.
- Car Seat Check Station on Thursday from 1 p.m. to 4 p.m. – 6 seats installed/checked.
- Multiple days assisting with room additions.
- Grounds care on Thursdays
- Communities in school visits on Thursdays.
- Volunteer event at Civic park

### E-571

- Mileage – 20843
- Hours – 1858

### E-572

- Mileage – 40957.8
- Hours – 3323.7

### R-57

- Mileage – 38070.9
- Hours – 3495.6

### SQ-57

- Mileage – 6058
- Hours - 799



## April Work 2023 Public Works Report

- Normal Maintenance Duties Daily- (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping).
- PM check on generator.
- Nature trail maintenance weekly.
- Filled various potholes.
- Continued crack sealing tennis courts and painting.
- Fixed downed light pole at Lake Park waiting on light.
- Pressure washed Legion area and trimmed bushes.
- Began spraying right of ways.
- Internet install at Lake Park for camera system.
- Surplus \$523.00 in old broken equipment.

2007 Ford Truck	Mileage – 64,226	+29 miles
1995 Ford Dump Truck	Mileage – 44,700	+140 miles
2009 Ford Truck	Mileage – 93,807	+235 miles
2019 Ford Truck F350	Mileage – 19,329	+277 miles
2022 Chevy Silverado	Mileage – 12,771	+876 miles

# Planning Monthly Report

*April 2023*



## Permits

- 5 Permit Applications
- 3 Permits Approved
- 0 Permits denied

Date	Address	Permit	Status
3-Apr-23	3435 Stokes Ferry Road	Removing Carport Adding Patio	Issued
13-Apr-23	506 W Peeler	Adding Roof to Patio	Issued
21-Apr-23	208 N Kayl Dr	Roof Mounted Solar Panels	Issued
21-Apr-23	00 US Highway 52	Woodville Subdivision	Pending
24-Apr-23	3040 Faith Road	Roof Mounted Solar Panels	Pending
28-Apr-23	310 Hill Street	Upgrade Cell Tower	Pending

## Planning/Zoning Review

Inquiry	Zoning	Comments
6740 US Highway 52	RL	Home Occupation/Shed Village
Brookwood	RL	Home Occupation
313 Yost Farm	RL	Operating Un-permitted Home Occupation
00 Coley Road	RL/RH	Exempt Subdivision
Woodville Preliminary Plat	RH	On Hold due to property line issue
W Bank Street	RL	Possible Exempt Subdivision & Recombination
A2Z Building on 52	CB	Working with owners to add sidewalk & other requirements
Sam's Cabinets	CB	New business/Change of Use

**Planning Board.** 3/April/2023 – Did not have quorum, moved to 10/April/2023. 066 047 rezoning-Board voted no recommendation. 24/April/2023 Continued Granite Quarry Development Ordinance Project with N-Focus.

**Zoning Board of Adjustment.** No business, did not meet.



# Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072  
Office: (704)279-2952 • Fax: (704)279-6648



## Police Department Report

### May 2023

- Call volume report for the month of April 2023:
- See Attached for Total Calls for Service.
- Date of Report: 05/01/2023
  - Total calls for service/activities – 1076
    - 974 Officer Generated Calls
    - 214 Calls for Service
  - Calls for service/activities Granite Quarry: 938
  - Calls for service/activities Faith: 142
  - Incident Reports- 12
  - Arrest Reports- 2
  - Crash Reports- 4
  - Traffic Citations- 31
- The following is the ending and average mileage for each vehicle by month:

131 Chevy Impala-	End-	78,085
141 Ford Taurus-	End-	87,921
161 Ford Utility-	End-	79,750
171 Ford Utility -	End-	61,959
172 Ford Utility -	End-	99,370
173 Ford Utility -	End-	48,943
181 Ford F150 -	End-	90,552
191 Dodge Durango -	End-	49,714
201 Ford Utility-	End-	33,718
211 Ford Utility-	End-	18,927
212 Ford Utility-	End-	46,806

- Other Information:
  - Drug Collection Box. April 2023: 11.71 pounds collected.
  - April CID Report. 1 Cases assigned; 2 Cases cleared; 34 follow-ups conducted; 102 open assigned cases.
  - Officers completed 33 hours of in-service or continuing education training in April.

# GQPD

## Number of Events by Nature

CFS April 2023 Granite Quarry

Nature	# Events
103A4 ADMIN (OTHER)	1
104C1 BANK ALARM (INTRUSION)	1
104C2 COMMERCIAL BURG (INTRUSI	8
104C3 RESIDENTAL BURG (INTRUSI	4
105A1 ANIMAL-LOST-STRAY-UNWANT	1
110C4 RES BURGLARY JUST OCC	1
110D2 RESIDENTIAL B&E	1
111B1 PAST DAMAGE TO PROPERTY	2
112D2 DECEASED (SUDDEN)	2
113B2 OTHER NOISE COMPLAINT	3
113D1 DISTURBANCE / PHYSICAL	1
113D2 DISTURBANCE / VERBAL	3
114C1 PHYSICAL DOMESTIC	1
114D2 VERBAL DOMESTIC	2
115D1 DRIVING UNDER INFLUENCE	2
116O2 DRUGS - INFORMATION	1
118B2 FRAUD-PAST FORGERY	5
119B3 PHONE HARASSMENT	1
119D3 HARASSMENT	2
122O1 MISC - REFERRAL	1
123B2 RUNAWAY	1
123D1 MISSING PERSON (AT RISK)	2
125B1 CHECK WELFARE - ROUTINE	2
125B2 LOCKOUT - ROUTINE	3
125D1 CHECK WELFARE-URGENT	5
129C1 SUSPICIOUS PERSON	5
129C3 SUSPICIOUS VEHICLE	8
129C5 SUSPICIOUS CIRCUMSTANCE	2
130B1 LARCENY (ALREADY OCC)	2



Nature	# Events
130B3 THEFT FROM VEH (PAST)	1
130D1 LARCENY	1
131O2 TRAFFIC - INFORMATION	7
132C1 SEVERE TRAFFIC VIOLATION	1
132O2 TRAFF COMP - INFORMATION	1
133D1 TRESPASSING	3
135D1 ARMED SUBJECT	1
69D6 STRUCTURE FIRE	1
77B1 TRAFFIC ACC - INJURY	1
911 HANG UP	9
ASSIST FIRE DEPT	3
ASSIST MOTORIST	3
ATTEMPT TO LOCATE	2
BUSINESS OR HOUSE CHECK	731
COMMUNITY CONTACT	1
COMMUNITY PROGRAM	2
DELIVER MESSAGE	3
ESCORT FUNERAL OR OTHER	2
FOLLOWUP	30
FOOT PATROL	15
GENERAL INFORMATION	1
MISDIAL	9
PARK CHECK	2
REPOSSESSION	1
SCHOOL SECURITY CHECK	4
SEARCH WARRANT	1
SUBPOENA SERVICE	1
TRAFFIC CHECK	4
TRAFFIC STOP	20
VEHICLE ACCIDENT PROP DAMAGE	1
WARRANT SERVICE	3
<b>Total</b>	<b>938</b>

# GQPD

## Number of Events by Nature

CFS April 2023 Faith

Nature	# Events
103A2 FOUND PROPERTY	1
104B01 ATM ALARM	1
110D2 RESIDENTIAL B&E	1
118D2 FRAUD-FORGERY	1
119D1 STALKING	1
123B2 RUNAWAY	1
129C3 SUSPICIOUS VEHICLE	1
130B1 LARCENY (ALREADY OCC)	2
131B1 TRAFFIC ACCIDENT - PD	1
133B1 PAST TRESPASSING	1
133D1 TRESPASSING	1
911 HANG UP	8
ASSIST MOTORIST	1
BURGLARY ALARM	1
BUSINESS OR HOUSE CHECK	91
COMMUNITY PROGRAM	1
DELIVER MESSAGE	1
ESCORT FUNERAL OR OTHER	1
FOLLOWUP	6
MISDIAL	5
REPOSSESSION	1
SCHOOL SECURITY CHECK	1
TRAFFIC CHECK	2
TRAFFIC STOP	10
VEHICLE ACCIDENT PROP DAMAGE	1
<b>Total</b>	<b>142</b>



## Finance Department

Breakdown by Department:  
As of April 30, 2023

Department	Budgeted	Encumbered	YTD	
Revenues:	<u>4,010,280</u>		<u>3,216,660</u>	<u>80%</u>
<b>Total Revenues:</b>	<b>\$ 4,010,280</b>		<b>\$ 3,216,660</b>	<b>80%</b>
Expenses:				
Governing Body	1,126,944	20,750	105,622	11%
Administration	621,023	1,650	435,042	70%
Public Works	346,275	180	269,725	78%
Police	938,996	15,000	738,175	80%
Fire	598,990	850	481,816	81%
Streets	126,102	-	75,712	60%
Sanitation	175,000	-	143,606	82%
Parks & Recreation	<u>76,950</u>	<u>350</u>	<u>58,925</u>	<u>77%</u>
<b>Total Expenses:</b>	<b>\$ 4,010,280</b>	<b>\$ 38,780</b>	<b>\$ 2,308,623</b>	<b>59%</b>
<b>Expense to Revenue:</b>				<b>72%</b>

Please see the Budget Vs. Actual Report attached for individual line items

<b>Revenues:</b>					
<b>Account</b>	<b>Budget</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>
01-3100-12 Taxes - Budget Year	1,121,777	1,109,848	(11,929)	99%	
01-3100-17 Tax Penalties & Interest	3,700	4,851	1,151	131%	
01-3101-12 Taxes - Prior Years	7,000	12,417	5,417	177%	
01-3102-12 Vehicle Tax	142,823	115,363	(27,460)	81%	
01-3230-31 Local Option Sales Tax	963,578	880,863	(82,715)	91%	
01-3231-31 Solid Waste Disposal Tax	2,374	1,807	(567)	76%	
01-3300-36 Grants	24,480	-	(24,480)	0%	
01-3316-32 Powell Pave & Patch Funds	89,302	92,003	2,701	103%	1
01-3322-31 Beer & Wine - State	12,762	-	(12,762)	0%	2
01-3324-31 Utilities Franchise Tax	137,447	102,819	(34,628)	75%	
01-3330-84 County First Responders	4,020	3,350	(670)	83%	
01-3413-89 Miscellaneous Revenue	2,900	1,923	(977)	66%	
01-3431-41 Police Authority Revenue_Faith	146,000	109,500	(36,500)	75%	
01-3431-45 Police Report Revenue	100	115	15	115%	
01-3431-89 Police Miscellaneous	1,100	803	(297)	73%	
01-3451-85 Property Damage Claims	-	2,700	2,700	100%	3
01-3471-51 Environmental Fee Collection	178,500	126,368	(52,132)	71%	
01-3491-41 Subdivision & Zoning Fees	5,500	8,732	3,232	159%	
01-3613-41 Parks Miscellaneous	21,000	11,945	(9,055)	57%	
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	50,000	-	100%	
01-3831-89 Interest on Investments	3,000	73,262	70,262	2442%	4
01-3834-41 Park Shelter Rentals	3,750	6,395	2,645	171%	5
01-3835-80 Police Surplus Items Sold	1,350	2,580	1,230	191%	6
01-3835-81 Surplus items Sold	1,000	3,845	2,845	384%	7
01-3837-31 ABC Net Revenue-Co.	11,400	15,212	3,812	133%	
01-3982-96 Transfer In - ARPA Fund	-	479,958	479,958	100%	
01-3991-99 Fund Balance Appropriated	1,075,417	-	(1,075,417)	0%	8
	<b>4,010,280</b>	<b>3,216,660</b>	<b>(793,620)</b>	<b>80%</b>	

Notes:

- 1 Received both Powell Bill allocations for the Fiscal Year
- 2 Received once annually in May
- 3 Storm damage to Lake Park fence covered by insurance
- 4 Invested a large amount in the NC Capital Management Trust (see details on Interest on Investments page)
- 5 Includes GQ Civitans annual rental fee of \$1,200
- 6 Includes sale of surplus pistols
- 7 Includes sale of sickle bar and multiple other items
- 8 Fund Balance Appropriated = Budget as Adopted + Budget Amendments as follows:

Budget As Adopted (Fire Stipend)	50,000.00
#1 CLUP/UDO	65,500.00
Transformational Project CPO	959,916.71
Total Fund Balance Appropriated	1,075,416.71

<b>Governing Body:</b>						
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>
01-4110-02 Mayor/Aldermen Salary	18,745	-	8,934	9,811	48%	
01-4110-09 FICA Expense	1,434	-	683	-	48%	
01-4110-14 Insurance - Workers Comp	50	-	36	14	72%	
01-4110-18 Professional Services	85,500	20,750	57,811	6,939	92%	9
01-4110-26 Office Expense	1,814	-	1,253	561	69%	
01-4110-31 Training & Schools	900	-	210	690	23%	
01-4110-40 Dues & Subscriptions	13,565	-	12,673	892	93%	
01-4110-45 Insurance & Bonds	1,814	-	1,814	-	100%	
01-4110-60 Special Projects	24,438	-	1,443	22,995	6%	
01-4110-61 Grants - Nonprofit Grant Program	350	-	100	250	29%	
01-4110-96 Interfund Transfer	959,917	-	20,665	939,251	2%	10
01-4110-97 General Fund Contingency	18,417	-	-	18,417	0%	
	<b>1,126,944</b>	<b>20,750</b>	<b>105,622</b>	<b>1,000,571</b>	<b>11%</b>	

Notes:

- 9 Annual audit complete, CLUP/UDO encumbered
- 10 Transfer to Transformational Project GPO

<b>Administration:</b>						
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>
01-4120-00 Salaries - Regular	292,500	-	224,701	67,799	77%	
01-4120-03 Salaries - Longevity	850	-	850	-	100%	
01-4120-07 401K Expense	14,625	-	11,235	3,390	77%	
01-4120-09 FICA Expense	22,442	-	16,934	5,508	75%	
01-4120-10 Retirement Expense	35,584	-	27,256	8,328	77%	
01-4120-11 Group Insurance	37,000	-	34,519	2,481	93%	
01-4120-14 Insurance - Workers Comp	500	-	435	65	87%	
01-4120-17 Insurance – HRA/Admin Cost	1,200	-	1,000	200	83%	
01-4120-18 Professional Services	81,500	-	55,512	25,988	68%	
01-4120-22 Banquet Expense	1,700	1,400	146	154	91%	
01-4120-26 Office Expense	9,500	-	6,623	2,877	70%	
01-4120-31 Training & Schools	7,000	-	5,774	1,226	82%	
01-4120-32 Telephone/Communications	4,500	-	2,953	1,547	66%	
01-4120-33 Utilities	4,800	-	4,213	587	88%	
01-4120-34 Printing	6,000	-	4,517	1,483	75%	
01-4120-37 Advertising	3,000	-	553	2,447	18%	
01-4120-40 Dues & Subscriptions	3,300	250	1,498	1,552	53%	
01-4120-44 Contracted Services	19,500	-	14,255	5,245	73%	
01-4120-45 Insurance & Bonds	5,200	-	5,177	23	100%	
01-4120-62 Committees - CAC	700	-	56	644	8%	
01-4120-68 Tax Collection	16,775	-	15,653	1,122	93%	
01-4120-71 Water Line - Principal	51,536	-	-	51,536	0%	11
01-4120-72 Water Line - Interest	1,311	-	1,181	130	90%	
	<b>621,023</b>	<b>1,650</b>	<b>435,042</b>	<b>184,331</b>	<b>70%</b>	

Notes:

11 Paid once annually in June

<b>Public Works:</b>						
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>
01-4190-00 Salaries - Regular	134,500	-	101,897	32,603	76%	
01-4190-02 Salaries - Part-Time	45,000	-	38,124	6,876	85%	
01-4190-03 Salaries - Longevity	1,150	-	933	217	81%	
01-4190-07 401K Expense	6,725	-	5,095	1,630	76%	
01-4190-09 FICA Expense	13,820	-	10,792	3,028	78%	
01-4190-10 Retirement Expense	16,455	-	12,333	4,122	75%	
01-4190-11 Group Insurance	25,500	-	21,430	4,070	84%	
01-4190-14 Insurance - Workers Comp	6,500	-	6,444	56	99%	
01-4190-20 Motor Fuel	16,500	-	10,969	5,531	66%	
01-4190-21 Uniforms	1,600	-	896	704	56%	
01-4190-24 Maint & Repair - Bldgs/Grounds	21,700	-	19,905	1,795	92%	12
01-4190-25 Maint & Repair - Vehicles	5,900	-	5,769	131	98%	13
01-4190-29 Supplies & Equipment	17,300	-	16,188	1,112	94%	14
01-4190-31 Training & Schools	250	-	-	250	0%	
01-4190-32 Telephone/Communications	850	-	636	214	75%	
01-4190-33 Utilities	3,500	-	2,971	529	85%	
01-4190-34 Printing	25	-	11	14	46%	
01-4190-35 Maint & Repairs - Equipment	7,200	-	7,106	94	99%	15
01-4190-40 Dues & Subscriptions	200	-	180	20	90%	
01-4190-44 Contracted Services	17,000	180	3,481	13,339	22%	
01-4190-45 Insurance & Bonds	4,600	-	4,563	37	99%	
	<b>346,275</b>	<b>180</b>	<b>269,725</b>	<b>76,370</b>	<b>78%</b>	

Notes:

- 12 Storm damage to Lake Park fence reimbursed by insurance, Board Room and Town Hall front doors
- 13 Includes dump truck tires, repair to F250 and other maintenance/repair
- 14 Includes flail mower and compressor purchases
- 15 Includes Repairs to John Deere 301 A and Leaf Vac, and preventative maintenances to other equipment

<b>Police:</b>						
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>
01-4310-00 Salaries - Regular	494,750	-	384,288	110,462	78%	
01-4310-02 Salaries - Part-Time	5,000	-	2,144	2,856	43%	
01-4310-03 Salaries - Longevity	2,550	-	2,500	50	98%	
01-4310-07 401K Expense	24,738	-	19,038	5,700	77%	
01-4310-09 FICA Expense	38,426	-	30,151	8,275	78%	
01-4310-10 Retirement Expense	64,848	-	50,176	14,672	77%	
01-4310-11 Group Insurance	91,111	-	73,950	17,161	81%	
01-4310-14 Insurance - Workers Comp	10,614	-	10,613	1	100%	
01-4310-20 Motor Fuel	36,000	-	22,876	13,124	64%	16
01-4310-21 Uniforms	4,400	-	2,956	1,444	67%	
01-4310-25 Maint & Repair - Vehicles	12,400	-	11,962	438	96%	17
01-4310-26 Office Expense	1,000	-	328	672	33%	
01-4310-29 Supplies & Equipment	21,390	-	16,154	5,236	76%	18
01-4310-31 Training & Schools	4,500	-	2,439	2,061	54%	
01-4310-32 Telephone/Communications	8,000	-	5,880	2,120	74%	
01-4310-33 Utilities	1,725	-	1,499	226	87%	
01-4310-34 Printing	1,000	-	634	366	63%	
01-4310-35 Maint & Repair - Equipment	1,164	-	778	386	67%	
01-4310-40 Dues & Subscriptions	3,650	-	2,888	762	79%	
01-4310-44 Contracted Services	23,250	-	19,456	3,794	84%	
01-4310-45 Insurance & Bonds	14,000	-	14,000	-	100%	
01-4310-54 Cap Outlay - Vehicles	50,000	15,000	38,985	(3,985)	108%	19
01-4310-55 Cap Outlay - Equipment	24,480	-	24,479	1	100%	20
	<b>938,996</b>	<b>15,000</b>	<b>738,175</b>	<b>185,821</b>	<b>80%</b>	

Notes:

- 16 Amend budget (decrease Motor Fuel, increase Cap Outlay - Vehicles) when final amount is known on vehicle
- 17 Multiple unanticipated costly repairs to vehicles that would have been surplused if new vehicle were available
- 18 Includes purchase of PD trailer
- 19 Includes purchase of Dodge Durango, upfit encumbered, See note 16 regarding budget
- 20 Governor's Crime Commission Grant for Tasers



<b>Fire:</b>						
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>
01-4340-00 Salaries - Regular	133,000	-	100,736	32,264	76%	
01-4340-02 Salaries - Part-Time	225,000	-	190,842	34,158	85%	
01-4340-03 Salaries - Longevity	2,200	-	1,946	254	88%	
01-4340-07 401K Expense	7,645	-	5,785	1,860	76%	
01-4340-09 FICA Expense	27,632	-	22,245	5,387	81%	
01-4340-10 Retirement Expense	18,813	-	14,061	4,752	75%	
01-4340-11 Group Insurance	28,000	-	21,569	6,431	77%	
01-4340-14 Insurance - Workers Comp	10,198	-	10,197	1	100%	
01-4340-17 Firemen's Pension Fund	1,800	-	1,600	200	89%	
01-4340-20 Motor Fuel	8,000	-	6,062	1,938	76%	
01-4340-21 Uniforms	3,000	-	1,971	1,029	66%	
01-4340-25 Maint & Repair - Vehicles	19,500	-	19,181	319	98%	21
01-4340-26 Office Expense	150	-	126	24	84%	
01-4340-29 Supplies & Equipment	70,500	850	54,125	15,526	78%	22
01-4340-31 Training & Schools	2,500	-	1,687	813	67%	
01-4340-32 Telephone/Communications	4,500	-	3,626	874	81%	
01-4340-33 Utilities	6,300	-	5,585	715	89%	
01-4340-34 Printing	275	-	227	48	83%	
01-4340-35 Maint & Repair - Equipment	6,500	-	448	6,052	7%	
01-4340-40 Dues & Subscriptions	3,675	-	2,915	760	79%	
01-4340-44 Contracted Services	10,000	-	7,349	2,651	73%	
01-4340-45 Insurance & Bonds	9,802	-	9,532	270	97%	
	<b>598,990</b>	<b>850</b>	<b>481,816</b>	<b>116,324</b>	<b>81%</b>	

Notes:

- 21 Intake relief valves on E571, R57 valves and A/C Repair, Preventative Maintenance
- 22 Rowan County Fire Stipend, Turn Out Gear purchased

<b>Streets:</b>						
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>
01-4510-18 Professional Services	2,425	-	2,422	3	100%	23
01-4510-29 Supplies & Equipment	975	-	770	205	79%	
01-4510-39 Maint & Repair	10,000	-	6,769	3,231	68%	24
01-4510-55 Cap Outlay - Equipment	9,000	-	7,160	1,840	80%	25
01-4510-71 Debt Service - Principal	50,000	-	25,000	25,000	50%	
01-4510-72 Debt Services - Interest	7,225	-	3,802	3,423	53%	
01-4510-99 Unappropriated Fund Balance	9,677	-	-	9,677	0%	
01-4511-33 Utilities - Street Lights	36,500	-	29,790	6,710	82%	
01-4511-58 Cap Outlay - Bldg/Infrastructure	300	-	-	300	0%	
	<b>126,102</b>	<b>-</b>	<b>75,712</b>	<b>50,390</b>	<b>60%</b>	

Notes:

- 23 Powell Bill maps paid for once annually
- 24 Timber Run sink hole repair, gravel for Poplar St. encumbered
- 25 Snow Plow purchased

<b>Sanitation:</b>						
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>
01-4710-44 Contracted Services	175,000	-	143,606	31,394	82%	
	<b>175,000</b>	<b>-</b>	<b>143,606</b>	<b>31,394</b>	<b>82%</b>	

Notes:

<b>Parks &amp; Rec:</b>						
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>
01-6130-24 Maint & Repair - Bldgs/Grounds	26,000	350	23,570	2,080	92%	26
01-6130-29 Supplies & Equipment	7,400	-	4,047	3,353	55%	
01-6130-32 Telephone/Communications	4,150	-	2,648	1,502	64%	
01-6130-33 Utilities	16,900	-	13,028	3,872	77%	
01-6130-62 Committees - PERC	22,500	-	15,632	6,868	69%	
	<b>76,950</b>	<b>350</b>	<b>58,925</b>	<b>17,675</b>	<b>77%</b>	

Notes:

- 26 Lake Park pole lighting repairs and Lake Park shelter wiring repairs, playground mulch

FEMA Granite Lake Project							
Account	Budget	Encum.	YTD	Variance	%	Notes	
<u>Revenues:</u>							
04-3613-26 FEMA Grant	576,286	-	502,170	74,116	87%		
04-3613-36 NC DEM Grant	192,095	-	167,390	24,705	87%		
<b>Total Revenues:</b>	<b>768,381</b>	<b>-</b>	<b>669,560</b>	<b>(98,821)</b>	<b>87%</b>		
<u>Expenses:</u>							
04-6130-18 Professional Services	174,250	8,213	166,037	-	100%	27	
04-6130-69 Cap Outlay - Construction	547,619	-	503,524	44,095	92%	28	
04-6130-97 Contingency	46,512	-	-	46,512	0%		
<b>Total Expenses:</b>	<b>768,381</b>	<b>8,213</b>	<b>669,560</b>	<b>90,607</b>	<b>88%</b>		

Notes:

- 27 Awaiting final engineering invoices, entire engineering services contract encumbered
- 28 Final amounts for construction

Transformational Project							
Account	Budget	Encum.	YTD	Variance	%	Notes	
<u>Revenues:</u>							
08-3981-96 Transfer from General Fund	959,917	-	20,665	939,251	2%		
<b>Total Revenues:</b>	<b>959,917</b>	<b>-</b>	<b>20,665</b>	<b>-</b>	<b>2%</b>		
<u>Expenses:</u>							
08-4930-18 Professional Services	50,000	18,435	20,665	10,900	78%	29	
08-4930-58 Cap Outlay - Construction	754,417	-	-	754,417	0%		
08-4930-97 Contingency	45,500	-	-	45,500	0%		
08-9840-96 Transfer to TAP Project Fund	110,000	-	-	110,000	0%		
<b>Total Expenses:</b>	<b>959,917</b>	<b>18,435</b>	<b>20,665</b>	<b>920,817</b>	<b>4%</b>		

Notes:

- 29 Stewart contract encumbered

Transportation Alternatives Program Project							
Account	Budget	Encum.	YTD	Variance	%	Notes	
<u>Revenues:</u>							
09-3450-36 TAP Funds	440,000	-	-	440,000	0%		
09-3984-96 Transfer from Transformational Proj.	110,000	-	-	110,000	0%		
<b>Total Revenues:</b>	<b>110,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>		
<u>Expenses:</u>							
09-4511-18 Professional Services	70,000	-	-	70,000	0%		
09-4511-58 Cap Outlay - Construction	452,500	-	-	452,500	0%		
09-4511-97 Contingency	27,500	-	-	27,500	0%		
<b>Total Expenses:</b>	<b>550,000</b>	<b>-</b>	<b>-</b>	<b>550,000</b>	<b>0%</b>		

Interest on Investments by Month														
FY 2022-2023														
Acct#	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Interest YTD	Invested Balance
<b>Certificates of Deposits:</b>														
<b>XX7779</b>	418	432	432	-	-	-	-	-	-	-	-	-	1,282.44	<b>Matured</b>
	418	432	432	-	-	-	-	-	-	-	-	-	\$ 1,282.44	\$ -
<b>Money Market Accounts:</b>														
<b>XX9011</b>	127	125	50	39	57	59	66	71	83	71	-	-	745.44	<b>153,459.08</b>
<b>XX1186</b>	5	5	5	12	18	19	19	17	20	17	-	-	136.51	<b>62,781.91</b>
<b>ARPA</b>	19	29	-	-	-	-	-	-	-	-	-	-	47.99	<b>Closed</b>
	151	159	55	50	75	77	85	87	103	87	-	-	\$ 929.94	\$ <b>216,240.99</b>
<b>NC Capital Management Trust:</b>														
<b>XX4319</b>	66	397	4,372	6,738	8,006	9,207	9,965	9,738	11,238	11,322	-	-	71,049.31	<b>2,922,094.21</b>
	66	397	4,372	6,738	8,006	9,207	9,965	9,738	11,238	11,322	-	-	\$ 71,049.31	\$ <b>2,922,094.21</b>
<b>Totals</b>													<b>\$73,261.69</b>	<b>\$ 3,138,335</b>

<b>Total Invested Balance</b>	<b>\$ 3,138,335</b>
<b>Cash Balance (As of 4/30/23)</b>	<b>\$ 218,249</b>
<b>Minus Outstanding Transactions (As of 4/30/23)</b>	<b>\$ (20,267)</b>
<b>Total Reconciled Cash Balance</b>	<b>\$ 197,982</b>
<b>Total Available Funds</b>	<b>\$ 3,336,317</b>

### **Unassigned Fund Balance:**

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*\*These amounts are estimates only and intended to give an indication of the fiscal health of Unassigned Fund Balance.*

<b>Unassigned Fund Balance as of July 1, 2022</b>	<b>2,332,082</b>
Revenues as of 4/30/23	3,216,660
Expenses as of 4/30/23	(2,308,623)
<b>Revenues over Expense</b>	<b>908,036</b>
<b>Less Encumbered</b>	<b>(38,780)</b>
<b>Less Restricted:</b>	
Powell Bill	(46,081)
Reserved by State Statute	(346,710)
<b>Total Restricted</b>	<b>(392,791)</b>
<b>Less Committed:</b>	
Transformational Project CPO	(939,251)
TAP Outlay (excluding GQ match)	(440,000)
<b>Total Committed</b>	<b>(1,379,251)</b>
<b>Unassigned Fund Balance as of 4/30/23</b>	<b>\$ 1,429,296</b>

**Agenda Item Summary**

Regular Meeting

May 8, 2023

Agenda Item **2D**

Summary:

The Town has met the 50-employee threshold to trigger the need to offer FMLA. Our current policy has wording that mirrors FMLA but gives the Town the flexibility to choose whether to apply the benefit. That flexibility is now no longer an option, and the personnel policy language needs to be updated to reflect the change. The resolution to adopt these necessary amendments and the amended language have been attached.

Attachments:

- **DRAFT Resolution 2023-05** Amending Family and Medical Leave Language in the Personnel Policy
- **Section 18, 19, 20** Amendments with markups

Action Requested:

***Staff recommends adoption as part of the consent agenda.***

**Amendment to Personnel Policy  
FMLA Language**

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

For

Against



## RESOLUTION 2023-05

### A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, TO AMEND FAMILY AND MEDICAL LEAVE LANGUAGE IN THE PERSONNEL POLICY

**WHEREAS**, the Town of Granite Quarry maintains a personnel policy the purpose of which is to establish a system of personnel administration for recruiting, selecting, employing, developing, and maintaining an effective and responsible workforce; and

**WHEREAS**, the Town of Granite Quarry wishes to amend that policy by updating the language in Article VII Section 18 Medical Leave of Absence, Section 19 Medical Certification, and Section 20 Retention and Continuation of Benefits; and

**WHEREAS**, the language is being updated, as shown in the attachment, to reflect that the Town has met the threshold for the number of employees to require the Town to offer unpaid leave in accordance with the Family and Medical Leave Act of 1993 (FMLA); and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Aldermen of the Town of Granite Quarry, North Carolina that from and after the effective date of this resolution, the amendments to the Personnel Policy attached to this resolution are hereby adopted.

**RESOLVED, APPROVED, AND EFFECTIVE UPON ADOPTION BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ON THIS THE 8<sup>TH</sup> DAY OF May 2023.**

---

John Linker, Mayor Pro Tem

ATTEST:

---

Aubrey Smith, Town Clerk

[SEAL]

## Section 18. Family and Medical Leave ~~of Absence~~

~~Until the Town has 50 eligible employees, the provisions of the Federal Family Medical Leave Act (FMLA) do not apply. However, the Town elects to provide some of the same provisions as specified below.~~

The Town ~~may~~ will grant up to 12 weeks of family and medical leave per twelve months to eligible employees in accordance with the Family and Medical Leave Act of 1993 (FMLA). The leave may be paid (coordinated with the Town's Vacation and Sick Leave policies), unpaid, or a combination of paid and unpaid. Earned compensatory time must be used first, followed by any holiday, sick, or vacation time once compensatory has been exhausted. Unpaid leave will be granted only when the employee has exhausted all appropriate types of paid leave. Additional time away from the job beyond the 12-week period may be approved in accordance with the Town's Leave without Pay policy.

~~The request for the use of leave must be made in writing by the employee and approved by the Town Manager.~~

To qualify, the employee must have worked for the Town 12 months or 52 weeks; these do not have to be consecutive. However, the employee must have worked 1,250 hours during the twelve-month period immediately before the date when the leave time begins.

Family and medical leave can be used for the following reasons:

- a) the birth of a child and in order to care for that child;
- b) the placement of a child for adoption or foster care;
- c) to care for a spouse, child, or parent with a serious health condition;
- d) the serious health condition of the employee; or
- e) military exigency.

A serious health condition is defined as a condition which requires inpatient care at a hospital, hospice, or residential medical care facility, or a condition which requires continuing care by a licensed health care provider. This policy covers illness of a serious and long-term nature resulting in recurring intermittent or lengthy absences. Generally, a chronic or long-term health condition which results in a period of incapacity for more than three days would be considered a serious health condition.

If a husband and wife both work for the Town and each wish to take leave for the birth of a child, adoption or placement of a child in foster care, or to care for a parent (not parent in-law) with a serious health condition, the husband and wife together may only take ~~up to~~ a total of 12 weeks leave under FMLA.

An employee taking leave for the birth of a child may use paid sick leave for the period of actual disability, based on medical certification. The employee ~~may~~ shall then use all paid vacation, accrued compensatory time and leave without pay for the remainder of the ~~leave~~ 12-week period.

“Military Exigency” is a qualifying exigency arising out of the fact that the employee’s spouse, son, daughter, or parent is a military service member (reserve or national guard) under a call or order to federal active duty in support of a contingency operation. Qualifying events are:



- a) deployment of service member with seven or fewer days' notice;
- b) military ceremonies and events such as family-assistance or informational programs related to the family member's active duty or call to active duty;
- c) urgent, immediate childcare or arranging for alternative childcare for the children of service members;
- d) attending school or daycare meetings relating to the child of service member;
- e) making financial or legal arrangements related to a family member's active duty status or call to active duty;
- f) taking up to five days leave to spend with a covered military member who is on short-term temporary rest and recuperation leave during deployment;
- g) attending counseling provided by someone other than a health provider for oneself, the covered military member, or the child of the military member, the need for which arises from the active duty service or call to active duty status or the covered military member; or
- h) post-deployment activities for a period of ninety days after the termination of the service member's active-duty status.

Military Caregiver Leave: An employee whose spouse, son, daughter, parent or next of kin is a current service member who is undergoing treatment, therapy, recuperation or outpatient treatment or has temporary disability retirement for injury or illness sustained in the line of duty, ~~may be~~ is eligible for 26 weeks of FMLA leave in a single 12-month period. During a single 12-month period, the employee ~~may be~~ is eligible for a total of 26 weeks of all types of Leave combined.

The request for the use of leave must be made in writing by the employee and approved by the Town Manager.

An employee who takes leave under this policy will ~~be reinstated at return to~~ the same ~~position they left, when possible. If that position is not available, the employee may be assigned to job or a position of similar working conditions, job with equivalent status, pay, benefits, and pay grade. If such an opening is not available, reinstatement~~ other employment terms. The position will be ~~made to a position of lower status the same or one which entails substantially equivalent skill, effort, responsibility, and pay until a higher-level position is available~~ authority.

### **Section 19. Family and Medical Leave Certification**

In order to qualify for leave under this ~~policy law~~, the Town requires medical certification. This statement from the employee's or the family member's physician should include the date when the condition began, its expected duration, diagnosis, and brief statement of treatment. For the employee's own health condition, it should state that the employee is unable to perform the essential functions of his/her

position. For a seriously ill family member, the certification must include a statement that the patient requires assistance and the employee's presence would be beneficial or desirable.

This certification should be furnished at least 30 days prior to the needed leave unless the employee's or family member's condition is a sudden one. The certification should be furnished as soon as possible (no longer than 15 days from the date of the employee's request). The certification and request must be made to the department director and filed with the Town Clerk.

The employee is expected to return to work at the end of the time frame stated in the medical certification, unless he/she has requested additional time in writing under the Town's Leave Without Pay policy.

#### **Section 20. Family and Medical Leave: Retention and Continuation of Benefits**

When an employee is on leave under ~~this policy~~ FMLA, the Town ~~may~~ will continue the employee's health benefits during the leave period at the same level and under the same conditions as if the employee had continued to work. If an employee chooses not to return to work for reasons other than a continued serious health condition, the Town will require the reimbursement of the amount paid for the employee's health insurance premium during the FMLA leave period.

Other insurance and payroll deductions are the responsibility of the employee and the employee must make those payments for continued coverage of that benefit by the first of each month.

After using all paid leave for which the employee qualifies, the employee on ~~family leave~~ FMLA may use Leave without Pay for the remainder of the ~~leave period~~ FMLA 12/26-week entitlement. An employee ceases to earn holiday or leave credits on the date leave without pay begins.

Once an employee has exhausted the FMLA, or is in an unpaid leave status, the Town will continue to pay the cost of medical insurance for a full thirty (30) days before the employee becomes responsible for the premiums.

**Town of Granite Quarry**  
**Town Manager's Report**  
**May 2023**



1. **Staff recognitions.** With the Board's permission the Manager will highlight some staff achievements over the past review period.
2. **BOA Agendas: one-page handout** (sample attached)
3. **Budget – workshop**
  - TM will update where we are on budget message and timeline
  - Board members – please bring your calendars to look at potential workshop dates
4. **RFP Town Attorney.** Have continued to push the Request For Proposals out and networking for other municipal targets. At time of report there have been no submissions but deadline is not until the Friday before BOA meeting, so TM will give any updates from what we get in.
5. **Wayfinding / Industrial Park sign.**
  - **Plan in general.** We've confirmed final edits to the plan; Tourism (TDA) will submit that to NCDOT in June with an anticipated start date by end of calendar year.
  - **Industrial Park sign.** Since we'll be seeking funding partners, TDA agreed to get us a final number by July on what it will be able to contribute. Town will then work with EDC to secure any additional funding that might be needed.
6. **Granite Industrial Park interest.** EDC informed me at the municipal association meeting that the park has had several interest visits recently.
7. **Transformational Projects**
  - **Civic Park.** Survey was ordered and is just awaiting scheduling.
  - **Square/downtown.** Stewart & TM have followed up with Duke for a status update on the feasibility study & infrastructure review. TM will update the Board when update is received.
8. **ARPA April 30<sup>th</sup> Report.** This was the "biggie" report. CCOG gave us glowing feedback about Shelly putting us so far ahead of the game with our administration of the ARPA funds and reporting.
9. Mayor's request in February for a new computer out of this fiscal year's budget was approved as a "not to exceed" budget amendment (NTE \$960), so reporting back of final total: \$913.74.
10. **Events.**
  - **Litter Sweep.** Held 4/21/23.
    - 10 volunteers participated (ended up all being Town Staff)
    - 14 bags of trash collected
    - Reception for volunteers. Still held afterward for the staff who participated.
  - **Staff and Volunteer Appreciation event.** Held 4/29/23.
    - 67 attendees total (staff, board/committee members, spouses & families)

11. **Growth / Agreements discussions.**

- **ETJ.** Following up with Mayor, Mayor Pro-Tem and County Commission Chair, Vice-Chair on the ETJ amendment discussions of the UDO/CLUP project.
- **Growth Agreement.** Still trying to find a common rescheduling date that works for both mayors et al to finalize discussions on growth agreement boundaries with Salisbury.

12. **Committee / Group Reports.**

- A. **Community Appearance Commission.** 4/13/23 regular meeting no quorum. Rescheduled to 4/26.
- Yard of Month. Chose 533 N Main St and 138 N Salisbury Ave (F&M) April winners.
  - Rescheduled May & June regular mtg dates to 5/18/23 and 6/15/23, respectively.
  - Member McKenzie Eller has resigned (hasn't been able to make meetings), leaving CAC down to 3 members. Staff & remaining members continue to recruit.
- Just a reminder/challenge for BOA members also to please help recruit and/or refer anyone who might be interested and a good fit.*
- B. **MPO Technical Coordinating Committee (TCC - Professional Staff).** Met 5/19/23.
- Regular TCC meeting was cancelled but still met as a 'subcommittee' to discuss questions MPO staff had about the P7.0 call for projects.
- C. **Centralina Regional Managers Meeting.** Met 5/19/23.
- Due to the TCC meeting conflict I was unable to attend this month.
- D. **Events group** did not have enough volunteers available to schedule a meeting in April.
- E. **Safety Committee.** Met 4/18/23. Focused mainly on updating incident reporting procedures.
- F. **Revitalization Team.** No meeting in April.
- G. **Rowan Municipal Association.** Met 4/27/23.
- Original speaker (workforce mental health) had to back out
  - Backup speaker (residential growth trends & related issues) got sick and had to cancel
  - Still productive with good participation. 28 attendees.
  - Next meeting 7/27/23.

TOWN OF GRANITE QUARRY  
 BOARD OF ALDERMEN  
 REGULAR MEETING  
 Monday, May 8, 2023  
 6:00 p.m.

Call to Order

Moment of Silence

Pledge of Allegiance

1. Approval of Agenda
2. Approval of Consent Agenda
  - A. Approval of the Minutes Regular Meeting April 10 & 13, 2023
  - B. Departmental Reports
  - C. Financial Reports
  - D. Resolution 2023-05 Amending Personnel Policy Language for required FMLA update
3. Citizen Comments *(All comments are limited to 6 minutes. No sharing of minutes with other citizens.)*
4. Town Manager Update
5. Public Hearing Rezoning of 066 047 RL/OI to CD-PUD
  - A. Staff Summary
  - B. Applicant Presentation
  - C. Public Hearing
  - D. Board Discussion and Decision

Old Business

6. Ordinance Amendment Parks Ordinance / Alcohol
7. Discussion and Possible Action Mural
8. Discussion and Possible Action Events Committee Membership Review
9. Discussion and Possible Action Rules for Public Comment Periods

New Business

10. Set Date Public Hearing FY 23-24 Budget
11. Discussion and Possible Action TM Evaluation Process and Tool
12. Proclamations
 

National Police Week	May 14-20
Peace Officers Memorial Day	May 15
Public Works Week	May 21-27
Teacher Appreciation Week	May 8-12
Nurses Week	May 6-12
Mental Health Awareness Month	May
13. Board Comments
14. Announcements and Date Reminders
 

A. Wednesday	May 10	5:00 p.m.	Centralina Board of Delegates Meeting
B. Thursday	May 11	9:00 a.m.	Dumpsters for Residents
C. Friday	May 12	9:00 a.m.	Dumpsters for Residents
D. Saturday	May 13	8:00 a.m.	Dumpsters for Residents

E. Monday	May 15	5:00 p.m.	Business After Hours
F. Monday	May 15	6:00 p.m.	Zoning Board of Adjustment
G. Tuesday	May 16	3:30 p.m.	Revitalization Team
H. Tuesday	May 16	4:00 p.m.	Pizza with the Police – Lake Park
I. Thursday	May 18	7:30 a.m.	Power in Partnership Breakfast
J. Thursday	May 18	5:30 p.m.	Community Appearance Commission
K. Friday	May 19	12:00 p.m.	Rowan Moves Walk in the Park
L. Wednesday	May 24	5:30 p.m.	CRMPO TAC
M. Monday	May 29		Memorial Day Town Offices Closed
N. Monday	June 5	6:00 p.m.	Planning Board

Adjourn

**Agenda Item Summary**

Regular Meeting

May 8, 2023

Agenda Item 5

**Rezoning 066 047  
RL & OI to CD-PUD**

Summary

A rezoning has been requested for parcel 066 047 to change the property from RL (Residential Low Density) & OI (Office Institutional) to CD-PUD (Conditional District – Planned Use Development).

Adjoining property owners were notified of the requested rezoning and the opportunity to speak at the public hearing. At its meeting on April 10, 2023, the Planning Board unanimously voted to make no recommendation regarding the rezoning.

Attachments

- Staff Report
- Rezoning Application
- Site Plan
- Resident Concerns
- Rezoning Ordinance 2023-05-08 ZMA

Action Requested:

***Motion to adopt Ordinance 2023-05-08 ZMA to approve the rezoning of parcel 066 047 from Residential Low Density (RL) and Office Institutional (OI) to Conditional District – Planned Use Development (CD-PUD).***

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

**Town Board**  
**Monday the 1<sup>st</sup> of May**  
**2023 Staff Report**

**Subject:** CD-PUD (Conditional District-Planned Unit Development)  
**Case #:** ZO-23-02  
**Project Address:** 00 N Salisbury Ave./Stokes Ferry Rd.  
**Project Tax Parcel#:** 066 047  
**Property Owners:** Florence Sifford Heirs  
**Applicant:** Belle Realty Development Inc. (Wallace Realty)  
**Current Zoning:** RL (Residential Low Density) & OI (Office & Institutional)  
**Action Date:** Town Board- May 8<sup>th</sup>, 2023  
**Request:** Rezone from RL & OI to CD-PUD with Site Plan

**Background**

The heavily wooded 68.64 acre parcel (066 047) is set between N. Salisbury Ave., Dunns Mountain Church Road and Stokes Ferry Road, near the primary north entrance corridor at the north entrance of Granite Quarry. The site plan submitted with this application is the 6<sup>th</sup> submission of this proposed development. Previous plans consisted of townhomes but were unable to meet the ordinance.

**Site Description**

The parcel is undeveloped, wooded and appears to have a blue line stream crossing the property. The surrounding parcels are primarily RL (Residential Low Density) except for a few OI (Office & Institutional) uses off of Mayor Ponds Road. Although it is in close proximity to US-52, there are several vacant parcels situated in front of this parcel along US-52, meaning that this development has no developable street frontage on US-52.

**Plan Summary**

It is proposed to have entrances off N Salisbury Ave. by Mica Lane and Stokes Ferry Road. There will be 237 units, with 137 Single Family Homes (58%) and 50 Duplex buildings totally 100 units (42%). The applicant has applied for the parcel to be rezoned from RL & OI to a CD-PUD (Conditional District-Planned Unit Development), this allows for flexibility and variety of units. Flexibility is defined by specific lot dimensions and setbacks laid out in Unified



Development Ordinance (UDO). It is also worth noting that this parcel has a stream and it is proposed to be crossed by a road and bridge/culvert.

## Considerations

### **2000 COMPREHENSIVE LAND USE PLAN Update:**

#### ***PLANNING PROCESS BREAKDOWN pg. 20-21***

2. North Salisbury Avenue Corridor- Running from downtown Granite Quarry to the Town's contiguous border with northern neighbor Salisbury, this corridor could become the Town's grand entrance boulevard.

In addition to the geographic areas, specific issues were identified for examination as follows:

2. Strategic Properties located in and around Town including:

d. N Salisbury Ave Commercial Property- A large, undeveloped property bounded by US Highway 52 on the west and Stokes Ferry Road on the east, to be bisected by the proposed Highway 52 Bypass; location, location, location will make this one of the Town's premier commercial properties.

#### ***POLICIES pg. 28-30***

*Policy (2.2)* Building locations, buffering and berms should be used as required for new development to protect existing vistas important to the Town's "small town" and rural image.

*Policy (8)* The continued viability of single-family homes as a major housing source should be encouraged.

*Policy (8.1)* Housing of different types, sizes and price points should be encouraged to meet the diverse needs of our evolving community. Multi-family housing should be considered in all areas of the Town when developed to a level appropriate to the surrounding neighborhoods.

*Policy (9)* Innovative and flexible land planning techniques should be supported as a means of encouraging development configurations which are more desirable, and which may better safeguard existing natural land and water sources.

*Policy (9.1)* Large land tracts should be preserved through the use of innovative and flexible land use planning specifically found in the Planned Unit Development (PUD) process.

*Policy (10)* The housing needs of the elderly, handicapped and low to moderate income households should be particularly recognized in the Town's policies and actions regarding residential development. *Policy (17)* Provisions of open space and recreation facilities in private development should be encouraged to complement the demand for publicly financed facilities.

**PART II - CODE OF ORDINANCES, APPENDIX A UNIFIED DEVELOPMENT ORDINANCE:**

**CHAPTER 3. - ZONING DISTRICTS**

3.2.11 Planned Unit Development (PUD) District.

The purpose of a Planned Unit Development is to plan and promote neighborhoods that embody variety, innovation, and flexibility in development by allowing a variety of uses, lot sizes, dwelling unit types, and design requirements. PUD districts shall only be considered as Conditional Districts.

*3.5.3 PUD Conditional District.*

*3.5.3.1 Purpose.*

The purpose of a Planned Unit Development (PUD) is to plan and promote neighborhoods that embody variety, innovation, and flexibility in development by allowing a variety of uses, lot sizes, dwelling unit types, and design requirements. PUD districts shall only be considered as Conditional Districts. The intent of a PUD is to:

- Permit a creative approach to the development of land;
- Provide for an efficient use of land;
- Enhance the appearance of neighborhoods through preservation of natural features;
- Provide for recreational areas and open space where appropriate.

*3.5.3.3 Uses.*

A. Any single use or combination of uses as seen in the Permitted Uses Table, with the exception of the LI and HI districts, are allowable within a PUD, provided that the proposed PUD does not conflict with the Town's Comprehensive Plan or Unified Development Ordinance.

B. The majority of the total development acreage shall be single-family, detached with a density not to exceed an average of four (4) units per acre. Common open space shall comprise at least 15 percent of the total development acreage. The remaining acreage may consist of additional single-family (not to exceed an average of four (4) units per acre), multi-family (not to exceed an average of 15 units per acre), commercial, or civic uses.

### 3.5.3.4 Dimensional Requirements.

Dimensional requirements within a PUD are as follows:

	Minimum Lot Size			Minimum Setbacks			Maximum Structure Height (feet)
	Min. Lot Area (sq. ft.)	Min. Lot Width (feet)	Min. Street Frontage (feet)	Front (feet)	Side (feet)	Rear (feet)	
Single-Family Detached	n/a	50	25	15	6	20	40
Multi-Family	n/a	n/a	25	15	6	20	40
Other Uses	n/a	n/a	25	0-15	6	20	40

### 3.5.3.5 Other Requirements.

A. All uses within a PUD are subject to the Parking and Loading Requirements in Chapter 9.

B. Signs will be regulated under Chapter 6.

C. Landscaping shall be regulated subject to the requirements set forth in Chapter 8.

## CHAPTER 9. - PARKING

Sec. 9.2. - Parking ratios.

### 9.2.1 Parking Ratios by Use.

A. The following are minimum parking ratios for the uses indicated:

Use	Minimum
Single-Family & Two-Family Residential (Attached & Detached)	2 per dwelling unit

## PART II - CODE OF ORDINANCES

### Chapter 22 STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

#### Sec. 22-32. - Number, width of openings.

(a) *Residential generally.* The width of residential driveway entrances shall be limited to 20 feet each as measured along the curblines with not more than two such entrances to the same property. When two entrances are constructed to serve the same residence, there shall be a minimum distance of 25 feet of curb allowed to remain between the driveway entrances measured along the curblines.

(b) *Duplex (two-family)*. The width of a driveway entrance shall be limited to 20 feet each as measured along the curblin when two entrances are made to the same property, provided there shall be a minimum distance of 25 feet of curblin allowed to remain between the driveways. The width of a single driveway entrance to serve a duplex shall be limited to 24 feet. There shall be no more than two entrances to the same property.

### Summary

Due to the predominance of this key location near an entrance corridor, this proposed development will have a significant impact on Granite Quarry. This parcel was identified in the Comprehensive Plan as a key strategic property ideal for commercial use. If rezoned and used for only residential use, this would drastically decrease the available area for future commercial developments and would hindered plans for the 5long-planned 2 Bypass, as it cuts through this parcel.

### Staff Recommendation

Although the development supplies an amenities center, parks, guest/over-flow parking, and sidewalks throughout; safe issues remain a substantial concern throughout the layout of the development. Additionally, hardscape is estimated at 62.5% in front of Duplexes, blocking front doors and creating a sea of vehicles and asphalt. Rear loaded duplexes, by means of an alley, would better accommodate parking requirements and concerns. Additionally, alleys could also be used in some of the SFH to create a better design layout to help declutter the streets from vehicles.

As a reminder, conditions may placed on this project prior to any approval/recommendation and/or a revised site plan.

#### *Condition Considerations:*

- All buildings will be constructed of fiber cement or superior materials (such as masonry)
- Duplexes to be rear-loaded by alley access
- Cap Unit total at 237 units
- Suggest enhanced landscaping with trees be planted in the common areas. Example: One (1) tree per 500 square feet of gross surface area.
- All Streets must comply with NCDOT Subdivision Standards
- Right of Ways must not cut across any parking spaces
- Street parking is to be parallel and within the Right of Way
- Standing Curb & Gutter is to be used
- Accessory structures to be capped at 100sf & setbacks to follow RL Districts
- Vested Rights period of 5 years

### Planning Board Recommendation 10<sup>th</sup> of April 2023

The Planning Board voted to make no recommendation to rezone the parcel from RL/OI to CD-PUD.

**Required Action**

After holding a legislative public hearing and hearing any public comments, the Town Bord of Alderman may decide one of the following actions:

- Approve the Rezoning application; or
- Approve the Rezoning application with changes; or
- Deny the Rezoning application; or
- Send the application back to the Planning Board for further study.

**Suggested Motion with Statement of Consistency and Reasonableness**

**A suggested motion for approval: 1) “Town Bord of Alderman votes to approve the Rezoning request #Z0-23-02 for the parcel identified as Rowan County Tax Parcels 066 047 from RL & OI districts to CD-PUD (“With Added Conditions...”). The Granite Quarry Zoning Map will be amended to designate CD-PUD (Conditional District-Planned Unit Development) District.**

**This approval is consistent with Granite Quarry Unified Development Ordinance; Downtown Master Plan and Map; and the Granite Quarry Comprehensive Land Use Plan; is a reasonable request; and is in the public interest of the Town of Granite Quarry.”**

**A draft Ordinance with suggested conditions is attached.**

**Attachments**

- Application Form
- Rowan County GIS location map
- Site Plan
- Draft Ordinance

-



**Schwartz**  
TOWN PLANNER

Date: \_\_\_\_\_ Reviewed By: \_\_\_\_\_



**Rezoning Application**

**Property Information**

Property Address: \_\_\_\_\_

Tax Map and Parcel Number 066 047 In Town Limits \_\_\_\_\_, or In ETJ

Parcel Size (sq. ft. or acres) 68 ACRES Interior Lot (Y/N) \_\_\_\_\_ Corner Lot (Y/N) \_\_\_\_\_

**Owner's Information**

Name: FLORENCE SIFFORD Phone Number 704/636-4442

Mailing Address: 728 KUMAC RD, Apt. 327C

SALISBURY, NC 28144

Email \_\_\_\_\_

**Contractor/Developer's Information**

Name: VICTOR WALLACE Phone Number 704-202-7508

Mailing Address: 301 N. MAIN, SALISBURY, NC

BE/IE REALTY DEVELOPMENT CO., INC.

Email RVWALLACE@GMAIL.COM

**Project Information**

Current Zoning Classification \_\_\_\_\_ Requested Zoning Classification \_\_\_\_\_

Proposed Use of Property: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Additional Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notes:

Owner/Developer Signature Eleanor Elaine Sifford / R. Victor Wallace

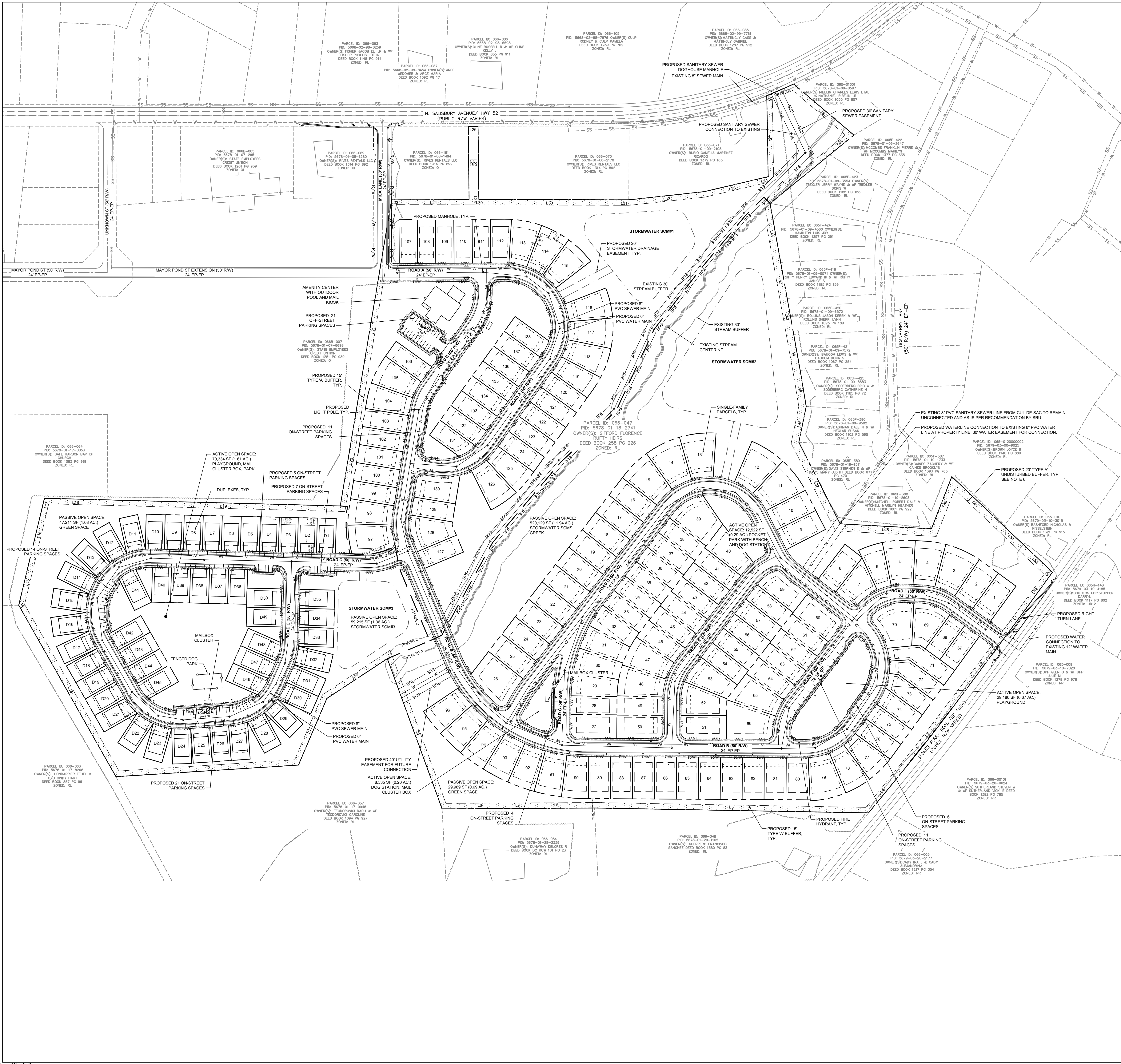
Date 7/18/22 Application fee paid, Receipt Number 80341

4/24/2020 Revision



**PAID**





**ZONING SUMMARY:**

OWNER: Sifford Florence Ruffy Heirs  
 OWNER PHONE #: (XXX) XXX-XXXX  
 OWNER ADDRESS: 728 Klumac Rd, Apt 327C, Salisbury, NC 28144

DEVELOPER: David Hughes, Nest Communities, LLC  
 DEVELOPER PHONE #: (704) 202-8160  
 DEVELOPER ADDRESS: 236 Raceway Drive, Suite 7, Mooresville, NC 28117

CIVIL ENGINEER/LANDSCAPE ARCHITECT: V3 SOUTHEAST, PC  
 V3 SOUTHEAST PHONE #: 704-940-2883  
 PIN: 5678-01-18-2741

PARCEL NUMBER(S): 066-047  
 PROPOSED REZONING: CD-PUD  
 JURISDICTION: TOWN OF GRANITE QUARRY

PARCEL SIZE: 68.64 ACRES  
 DISTURBED AREA: 54.64 ACRES

PCSO WATERSHED: N/A  
 PHASE II STORMWATER

AREA IS LOCATED IN ZONE X OF FEMA MAP #3710567800J, DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN.

DISTANCE TO NEAREST AIRPORT 6.0 MILES TO MID-CAROLINA REGIONAL AIRPORT (RUG)

ALLOWABLE UNITS (4 DUA): 68.64 ACRES X 4 DUA = 274 UNITS  
 PROPOSED UNITS: 100 DUPLEX UNITS + 138 SF HOMES = 238 TOTAL

PHASE 1: 42 SF HOMES  
 50' WIDE LOTS: 42  
 60' WIDE LOTS: 0

PHASE 2: 50 DUPLEXES  
 PHASE 3: 96 SF HOMES  
 50' WIDE LOTS: 50  
 60' WIDE LOTS: 46

SETBACK AND YARD REQUIREMENTS  
 FRONT: 15  
 GARAGE SETBACK: 25  
 SIDE: 0  
 REAR: 20

BUFFERS REQUIRED  
 FRONT: 15  
 SIDE: 15  
 REAR: 15

PARKING SUMMARY  
 SINGLE-FAMILY HOMES  
 60' LOT HOMES: 46 UNITS (SPECIFIC LOTS LISTED ON SHEET RZ-2)  
 50' LOT HOMES: 92 UNITS (SPECIFIC LOTS LISTED ON SHEET RZ-2)  
 REQUIRED: 138 UNITS X 2 SPACES = 276 SPACES  
 PROVIDED: 276 SPACES  
 ADDITIONAL SPACES PROVIDED: 51 SPACES  
 TOTAL PROVIDED: 327 SPACES

DUPLEXES  
 REQUIRED: 100 UNITS X 2 SPACES = 200 SPACES  
 PROVIDED: 200 SPACES  
 ADDITIONAL SPACES PROVIDED: 47 SPACES  
 TOTAL PROVIDED: 247 SPACES

LOADING SPACES: N/A

PUD ZONING AREA: 68.64 ACRES  
 MINIMUM LOT SIZE: 2,470 SF  
 DENSITY: 238 UNITS/68.64 ACRES = 3.47 DU/AC  
 OPEN SPACE REQUIRED: 15% (UDO SECTION 3.3, 2.0 <DUA-4.0) = ±10.30 AC

OPEN SPACE PROVIDED: ±17.84 AC  
 ACTIVE OPEN SPACE PROVIDED: ±2.76 AC (120,571 SF)  
 PLAYGROUND AREAS: ±2.28 AC (99,514 SF)  
 PARK: ±4.48 AC (21,987 SF)  
 PASSIVE OPEN SPACE: ±15.07 AC (656,544 SF)  
 STORMWATER SCMS, GREENWAY, CREEK: ±13.29 AC (579,344 SF)

GREEN SPACE: ±1.77 AC (77,200 SF)  
 \*ACTIVE OPEN SPACE TO BE MAINTAINED BY HOMEOWNERS ASSOCIATION

TOTAL ROAD LENGTH: 9,239 LF  
 ROAD A (PUBLIC ROAD): 1,190 LF  
 ROAD B (PUBLIC ROAD): 2,670 LF  
 ROAD C (PUBLIC ROAD): 1,988 LF  
 ROAD D (PUBLIC ROAD): 1,438 LF  
 ROAD E (PUBLIC ROAD): 634 LF  
 ROAD F (PUBLIC ROAD): 917 LF  
 ROAD G (PUBLIC ROAD): 402 LF

SEE SHEET RZ-2 FOR TYPICAL LOTS AND CROSS-SECTIONS.

**ZONING NOTES:**

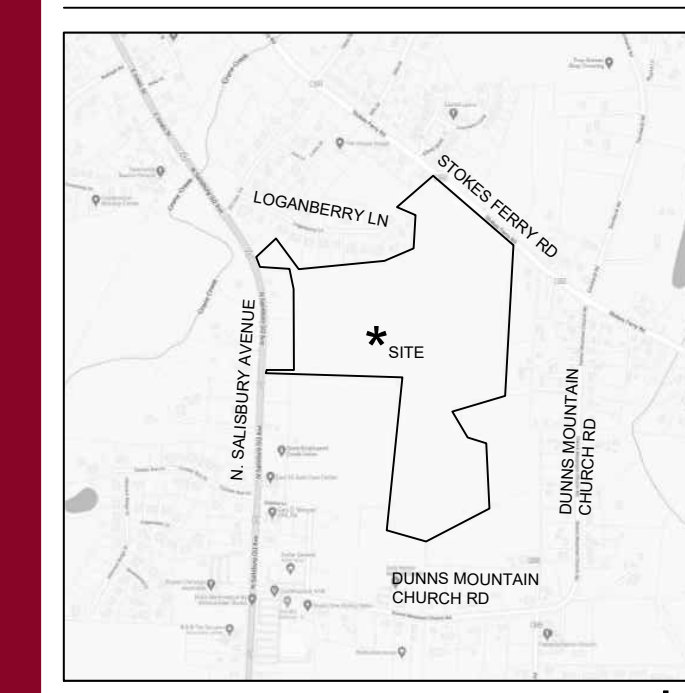
- THE DEVELOPMENT AND PUBLIC STREET LAYOUT DEPICTED ON THE REZONING PLAN ARE SCHEMATIC IN NATURE AND ARE INTENDED TO DEPICT THE GENERAL ARRANGEMENT AS SUCH USES AND IMPROVEMENTS ON THE SITE ACCORDINGLY. THE ULTIMATE LAYOUT, LOCATIONS AND SIZES OF THE DEVELOPMENT AND SITE ELEMENTS DEPICTED ON THE REZONING PLAN ARE GRAPHIC REPRESENTATIONS OF THE PROPOSED DEVELOPMENT AND SITE ELEMENTS AND THEY MAY BE ALTERED OR MODIFIED IN ACCORDANCE WITH THE SETBACK, YARD, LANDSCAPING AND TREE SAVE REQUIREMENTS SET FORTH ON THIS REZONING PLAN AND THE DEVELOPMENT STANDARDS. PROVIDED, HOWEVER, THAT ANY SUCH ALTERATIONS AND MODIFICATIONS SHALL BE MINOR IN NATURE AND NOT MATERIALLY CHANGE THE OVERALL DESIGN INTENT DEPICTED IN THE REZONING PLAN.
- THE PROJECT WILL COMPLY WITH THE TREE ORDINANCE (CHAPTER 8 OF THE ORDINANCE) DURING THE LAND DEVELOPMENT PROCESS. THE PETITIONER ACKNOWLEDGES THAT CHANGES AND ALTERATIONS MAY BE NEEDED TO COMPLY WITH THE TREE ORDINANCE DURING PERMITTING. ALL CHANGES WOULD BE EVALUATED UNDER CHAPTER 8 OF THE ORDINANCE.
- VEHICULAR ACCESS TO THE SITE SHALL BE AS GENERALLY DEPICTED ON THE REZONING PLAN. THE PLACEMENT AND CONFIGURATION OF THE VEHICULAR ACCESS POINT IS SUBJECT TO ANY MINOR MODIFICATIONS REQUIRED TO ACCOMMODATE FINAL SITE DESIGN AND CONSTRUCTION PLANS AND DESIGNS AND TO ANY ADJUSTMENTS REQUIRED FOR APPROVAL BY THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION.
- THE SITE WILL BE SERVED BY AN INTERNAL PUBLIC STREET IN THE LOCATION GENERALLY DEPICTED ON THE REZONING PLAN AND LABELED AS "PROPOSED ROAD A." MINOR ADJUSTMENTS TO THE LOCATION OF THE INTERNAL PUBLIC STREET SHALL BE ALLOWED DURING THE CONSTRUCTION PERMITTING PROCESS.
- ACCESSORY BUILDINGS TO BE LIMITED TO 100 SF IN SIZE AND ONE PER DWELLING UNIT.
- PROPOSED UNDISTURBED BUFFER ADJACENT TO THE COUNTRYSIDE NEIGHBORHOOD SHALL BE 20'.
- WITHIN REASON, THE DEVELOPER WILL WORK WITH TOWN STAFF TO INCORPORATE GRANITE QUARRY BRANDING INTO THE DEVELOPMENT FOR ITEMS SUCH AS SIGNAGE, ENTRY MONUMENT AND MATERIALS USED WITHIN COMMON AREA.
- ZONING SETBACK REQUIREMENT IS 15' AND PROPOSED GARAGE SETBACK IS 25', SEE SHEET RZ-2.

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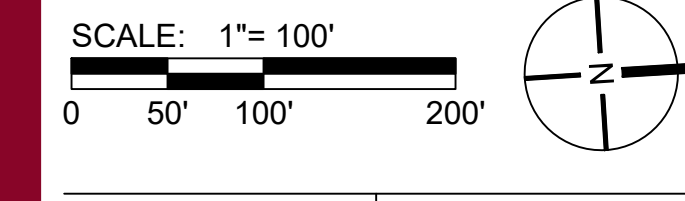


VICINITY MAP N.T.S.

TOPOGRAPHIC SURVEY DATED MONTH XX, 20XX PROVIDED BY (COMPANY NAME), (COMPANY ADDRESS), (COMPANY PHONE)

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DATE: 04.17.2023  
 DRAWN BY: CAC  
 PROJECT NUMBER: 221343.01

MPIC: WLL  
 REVIEWED BY: DST

**REZONING CD-PUD PLAN**

REVISIONS:

NO.	DESCRIPTION

**RZ-1**  
 PROJECT PHASE (REZONING)



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**SINGLE-FAMILY HOMES PARCELS**

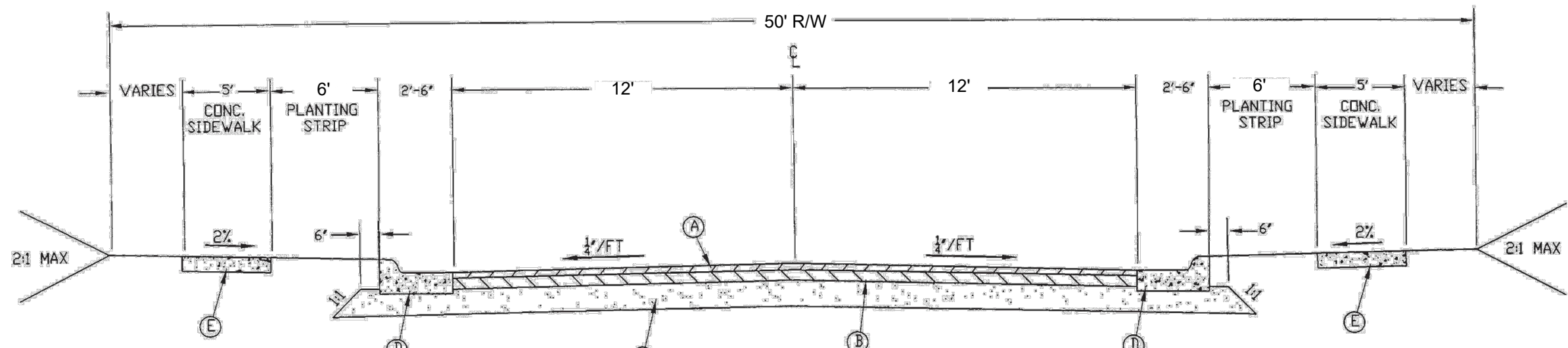
Parcel #	Area (SF)	Area (AC)	LOT WIDTH	Parcel #	Area (SF)	Area (AC)	LOT WIDTH	Parcel #	Area (SF)	Area (AC)	LOT WIDTH	Parcel #	Area (SF)	Area (AC)	LOT WIDTH	Parcel #	Area (SF)	Area (AC)	LOT WIDTH	Parcel #	Area (SF)	Area (AC)	LOT WIDTH				
1	7200.00	0.17	60'	21	7200.00	0.17	60'	41	6249.02	0.14	50'	61	6254.24	0.14	50'	81	6900.00	0.16	60'	101	6000.00	0.14	50'	121	6000.00	0.14	50'
2	7440.65	0.17	60'	22	7200.00	0.17	60'	42	6249.67	0.14	50'	62	6252.97	0.14	50'	82	6900.00	0.16	60'	102	6000.00	0.14	50'	122	6000.00	0.14	50'
3	9668.57	0.22	60'	23	7200.00	0.17	60'	43	6250.32	0.14	50'	63	6251.69	0.14	50'	83	6900.00	0.16	60'	103	6000.00	0.14	50'	123	6000.00	0.14	50'
4	8652.31	0.20	60'	24	7200.00	0.17	60'	44	6250.98	0.14	50'	64	6641.39	0.15	50'	84	6900.00	0.16	60'	104	7302.80	0.17	60'	124	6000.00	0.14	50'
5	9050.44	0.21	60'	25	7199.29	0.17	60'	45	6251.63	0.14	50'	65	9068.10	0.21	60'	85	6900.00	0.16	60'	105	7985.37	0.18	60'	125	7437.65	0.17	60'
6	6526.29	0.15	60'	26	11316.82	0.26	60'	46	6700.18	0.15	50'	66	10993.94	0.25	60'	86	6900.00	0.16	60'	106	6000.00	0.14	50'	126	8057.14	0.18	60'
7	7376.76	0.17	60'	27	8008.22	0.18	60'	47	8499.99	0.20	60'	67	5750.00	0.13	50'	87	6900.00	0.16	60'	107	6000.00	0.14	50'	127	5750.00	0.13	50'
8	7200.33	0.17	60'	28	6339.80	0.15	60'	48	8518.18	0.20	60'	68	5750.00	0.13	50'	88	6900.00	0.16	60'	108	6000.00	0.14	50'	128	8163.53	0.19	60'
9	7099.40	0.16	60'	29	7111.76	0.16	60'	49	6446.58	0.15	50'	69	8423.64	0.19	60'	89	6900.00	0.16	60'	109	6000.00	0.14	50'	129	5750.00	0.13	50'
10	7313.25	0.17	60'	30	7116.85	0.16	60'	50	7971.91	0.18	60'	70	10911.48	0.25	60'	90	7730.38	0.18	60'	110	6000.00	0.14	50'	130	7688.06	0.18	60'
11	9668.57	0.22	60'	31	7226.10	0.17	60'	51	7921.88	0.18	60'	71	8495.51	0.20	60'	91	7833.53	0.18	60'	111	6000.00	0.14	50'	131	5530.13	0.13	50'
12	9668.57	0.22	60'	32	7111.48	0.16	60'	52	8718.50	0.20	60'	72	7324.75	0.17	60'	92	7833.53	0.18	60'	112	6456.17	0.15	50'	132	5989.38	0.14	50'
13	9668.57	0.22	60'	33	6267.36	0.14	60'	53	8025.77	0.18	60'	73	6535.55	0.15	50'	93	7833.53	0.18	60'	113	8057.14	0.18	60'	133	6000.00	0.14	50'
14	9668.57	0.22	60'	34	6267.34	0.14	60'	54	6236.63	0.14	60'	74	5999.12	0.14	60'	94	7833.53	0.18	60'	114	8057.14	0.18	60'	134	6000.00	0.14	50'
15	9212.54	0.21	60'	35	6267.34	0.14	60'	55	6236.64	0.14	60'	75	5900.00	0.14	60'	95	7833.53	0.18	60'	115	8057.14	0.18	60'	135	6000.00	0.14	50'
16	7200.00	0.17	60'	36	6267.35	0.14	60'	56	6236.63	0.14	60'	76	5900.17	0.14	60'	96	7833.53	0.18	60'	116	8057.14	0.18	60'	136	6000.00	0.14	50'
17	7200.00	0.17	60'	37	6267.35	0.14	60'	57	6236.64	0.14	60'	77	7258.74	0.17	60'	97	9161.40	0.21	60'	117	8057.14	0.18	60'	137	6000.00	0.14	50'
18	7200.00	0.17	60'	38	6267.34	0.14	60'	58	6236.64	0.14	60'	78	7080.00	0.16	60'	98	7386.68	0.17	60'	118	8057.14	0.18	60'	138	5919.18	0.14	50'
19	7200.00	0.17	60'	39	10084.79	0.25	60'	59	7725.21	0.18	60'	79	9466.97	0.22	60'	99	6000.00	0.14	60'	119	6990.94	0.16	60'				
20	7200.00	0.17	60'	40	8316.42	0.19	60'	60	8570.93	0.20	60'	80	7249.48	0.17	60'	100	6000.00	0.14	60'	120	6000.00	0.14	60'				

**DUPLEX PARCELS**

Parcel #	Area (SF)	Area (AC)	LOT WIDTH	Parcel #	Area (SF)	Area (AC)	LOT WIDTH	Parcel #	Area (SF)	Area (AC)	LOT WIDTH	Parcel #	Area (SF)	Area (AC)	LOT WIDTH
D1	4940.00	0.11	52'	D21	5117.76	0.12	52'	D41	5145.70	0.12	52'	D61	5145.70	0.12	52'
D2	4940.00	0.11	52'	D22	4973.62	0.11	52'	D42	5199.48	0.12	52'	D62	5199.48	0.12	52'
D3	4940.00	0.11	52'	D23	4973.62	0.11	52'	D43	5199.77	0.12	52'	D63	5199.77	0.12	52'
D4	4940.00	0.11	52'	D24	4967.73	0.11	52'	D44	5199.77	0.12	52'	D64	5199.77	0.12	52'
D5	4940.00	0.11	52'	D25	4940.00	0.11	52'	D45	5125.55	0.12	52'	D65	5125.55	0.12	52'
D6	4940.00	0.11	52'	D26	4940.00	0.11	52'	D46	5334.66	0.12	52'	D66	5334.66	0.12	52'
D7	4940.00	0.11	52'	D27	5045.33	0.12	52'	D47	5475.60	0.13	52'	D67	5475.60	0.13	52'
D8	4940.00	0.11	52'	D28	4973.59	0.11	52'	D48	5333.01	0.12	52'	D68	5333.01	0.12	52'
D9	4940.00	0.11	52'	D29	4973.59	0.11	52'	D49	4940.24	0.11	52'	D69	4940.24	0.11	52'
D10	4944.21	0.11	52'	D30	4986.44	0.11	52'	D50	4939.92	0.11	52'				
D11	4989.96	0.11	52'	D31	4940.17	0.11	52'								
D12	4989.96	0.11	52'	D32	4973.59	0.11	52'								
D13	4989.96	0.11	52'	D33	4941.02	0.11	52'								
D14	4989.96	0.11	52'	D34	4940.00	0.11	52'								
D15	4989.96	0.11	52'	D35	4940.00	0.11	52'								
D16	4989.96	0.11	52'	D36	4940.00	0.11	52'								
D17	4988.01	0.11	52'	D37	4940.00	0.11	52'								
D18	4940.00	0.11	52'	D38	4940.00	0.11	52'								
D19	4940.00	0.11	52'	D39	4940.00	0.11	52'								
D20	4940.11	0.11	52'	D40	4940.00	0.11	52'								

**PARCEL BEARINGS AND DISTANCES**

Line #	Length	Direction	Line #	Length	Direction	Line #	Length	Direction
L1	83.733	N50° 02' 17.16"W	L21	472.738	S76° 55' 31.33"E	L41	163.944	S83° 19' 35.51"W
L2	231.858	N49° 51' 02.97"W	L22	126.955	S76° 55' 30.71"E	L42	99.958	S83° 19' 38.95"W
L3	251.354	N48° 25' 42.20"W	L23	17.569	S03° 44' 22.21"W	L43	100.011	S83° 19' 30.10"W
L4	142.125	N47° 10' 06.87"W	L24	193.999	S03° 44' 59.34"W	L44	99.980	S83° 19' 22.60"W
L5	749.835	N04° 34' 59.48"E	L25	200.052	S87° 04' 30.08"E	L45	100.376	S84° 05' 49.64"W
L6	209.353	N03° 13' 43.87"E	L26	26.743	S03° 30' 56.80"W	L46	100.003	N74° 48' 46.54"W
L7	0.738	N03° 14' 19.49"E	L27	200.084	N87° 04' 29.75"W	L47	249.993	S66° 41' 58.30"W
L8	206.445	N03° 13' 40.98"E	L28	0.078	N87° 06' 48.89"W	L48	250.010	S06° 42' 06.79"W
L9	437.405	N73° 32' 23.73"E	L29	3.258	S03° 44' 49.37"W	L49	153.342	S65° 09' 05.27"E
L10	197.989	N29° 48' 12.90"W	L30	380.074	S03° 45' 01.43"W	L50	196.648	S47° 05' 42.16"W
L11	198.125	N63° 20' 50.57"W	L31	26.743	S03° 35' 03.31"W	L51	71.340	S47° 05' 19.29"W
L12	500.063	N00° 05' 09.36"W	L32	207.064	S02° 38' 06.53"E	L52	111.687	S47° 05' 24.18"W
L13	536.377	N64° 01' 05.40"E	L33	155.001	S09° 37' 07.95"E	L53	18.062	N50° 42' 38.14"W
L14	2.604	N64° 09' 08.60"E	L34	24.913	S09° 37' 07.06"E	L54	101.441	N50° 26' 29.48"W
L15	133.149	S72° 57' 21.86"E	L35	211.653	S87° 24' 58.08"E			
L16	134.553	S72° 58' 29.59"E	L36	10.083	S87° 24' 58.33"E			
L17	33.253	S72° 57' 00.19"E	L37	79.976	S19° 50' 17.03"E			
L18	171.657	S05° 03' 17.93"W	L38	216.066	S43° 50' 08.89"W			
L19	637.644	S05° 03' 23.14"W	L39	84.933	N35° 35' 47.37"W			
L20	251.405	S76° 55' 31.12"E	L40	210.822	N35° 36' 05.48"W			



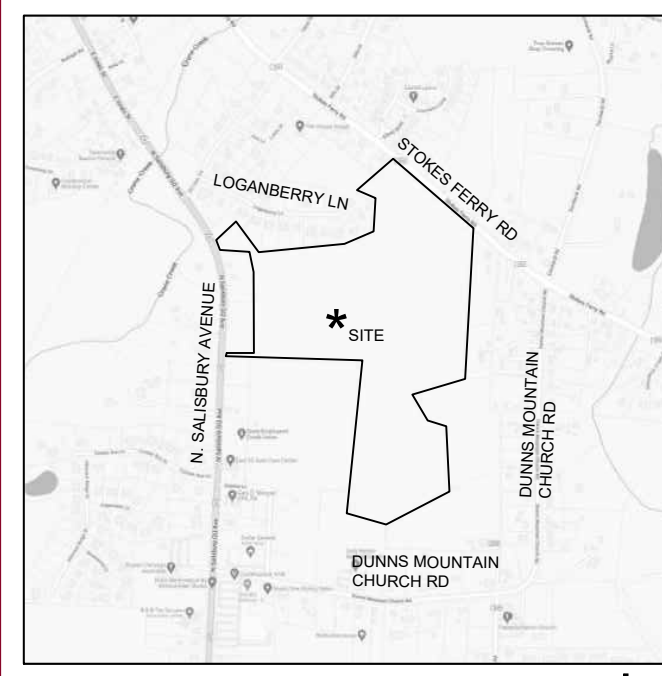
**PAVEMENT SCHEDULE**

- A. 2" S9.5B SURFACE COURSE (PLACED IN 2 - 1" LIFTS)
- B. 2.5" 119.0C INTERMEDIATE COURSE
- C. 8" AGGREGATE BASE COURSE (w/5.5" UNDER CURB)
- OR 4" B25.0C BASE COURSE (w/4" UNDER CURB)
- D. 2"-6" CURB & GUTTER (2"-0" VALLEY GUTTER MAY BE USED WITH PRIOR APPROVAL)
- E. 4" CONCRETE SIDEWALK

TYPICAL PAVEMENT CROSS SECTION RESIDENTIAL STREETS

**SIFFORD RESIDENTIAL SUBDIVISION**

970 N. Salisbury Avenue  
Granite Quarry, NC 28146



VICINITY MAP N.T.S.

TOPOGRAPHIC SURVEY DATED MONTH XX, 20XX PROVIDED BY (COMPANY NAME), (COMPANY ADDRESS), (COMPANY PHONE)

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SCALE: NOT TO SCALE

DATE: 04.17.2023 MPIC: WLL  
DRAWN BY: CAC REVIEWED BY: DST  
PROJECT NUMBER: 221343.01

**REZONING CD-PUD PLAN LOT AREA AND CERTIFICATIONS**

REVISIONS:

No.	Description	Date

**RZ-2**  
PROJECT PHASE (REZONING)

**CERTIFICATION STATEMENTS**

THIS DIVISION OF LAND DOES NOT MEET THE DEFINITION OF A SUBDIVISION AS SET FORTH BY NORTH CAROLINA GENERAL STATUTE 1600-802 AND IS NOT SUBJECT TO THE DEVELOPMENT REVIEW PROCESS OF THE TOWN OF GRANITE QUARRY. THE MINIMUM LOT REQUIREMENTS FOR THE SUBJECT ZONING DISTRICT HAVE BEEN MET.

\_\_\_\_\_  
SUBDIVISION ADMINISTRATOR DATE

IN ACCORDANCE WITH NORTH CAROLINA GENERAL STATUTES CHAPTER 47, SECTION 30, AS AMENDED AND WITH THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA  
THERE SHALL APPEAR ON EACH PLAT A CERTIFICATE BY THE PERSON UNDER WHOSE SUPERVISION THE SURVEY OR PLAT WAS MADE, STATING THE ORIGIN OF THE INFORMATION SHOWN ON THE PLAT, INCLUDING RECORDED DEED AND PLAT REFERENCES SHOWN THEREON. THE RATIO OF PRECISION BEFORE ANY ADJUSTMENTS MUST BE SHOWN. ANY LINES ON THE PLAT THAT WERE NOT ACTUALLY SURVEYED MUST BE CLEARLY INDICATED AND A STATEMENT INCLUDING REVEALING THE SOURCE OF INFORMATION, WHERE A PL





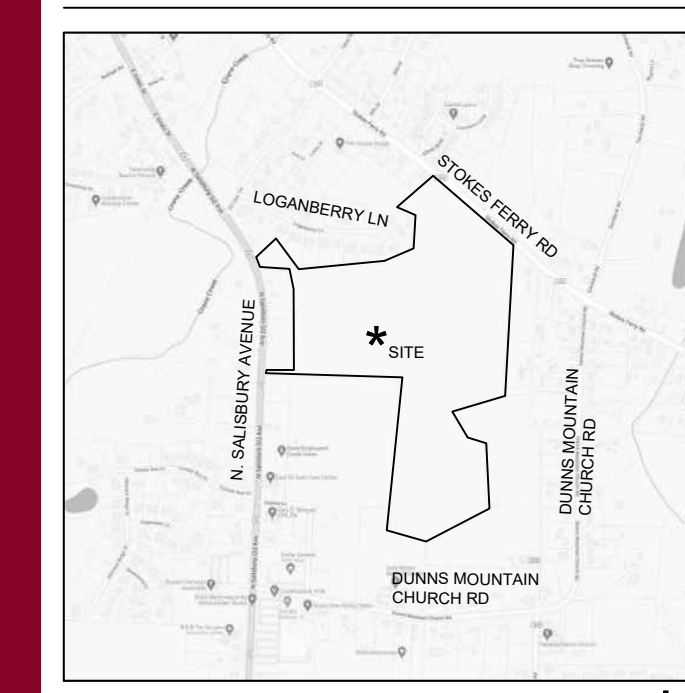
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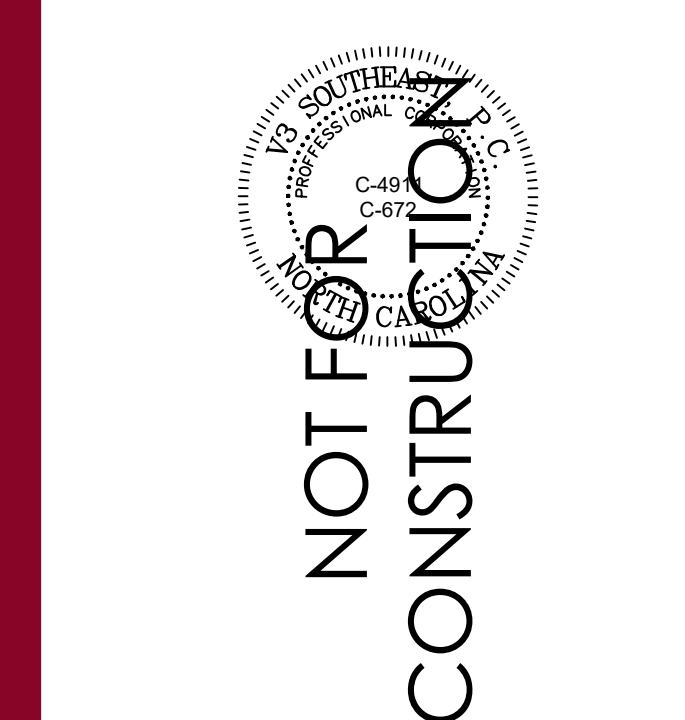
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VICINITY MAP N.T.S.

TOPOGRAPHIC SURVEY DATED MONTH XX, 20XX PROVIDED BY [COMPANY NAME], [COMPANY ADDRESS], [COMPANY PHONE]



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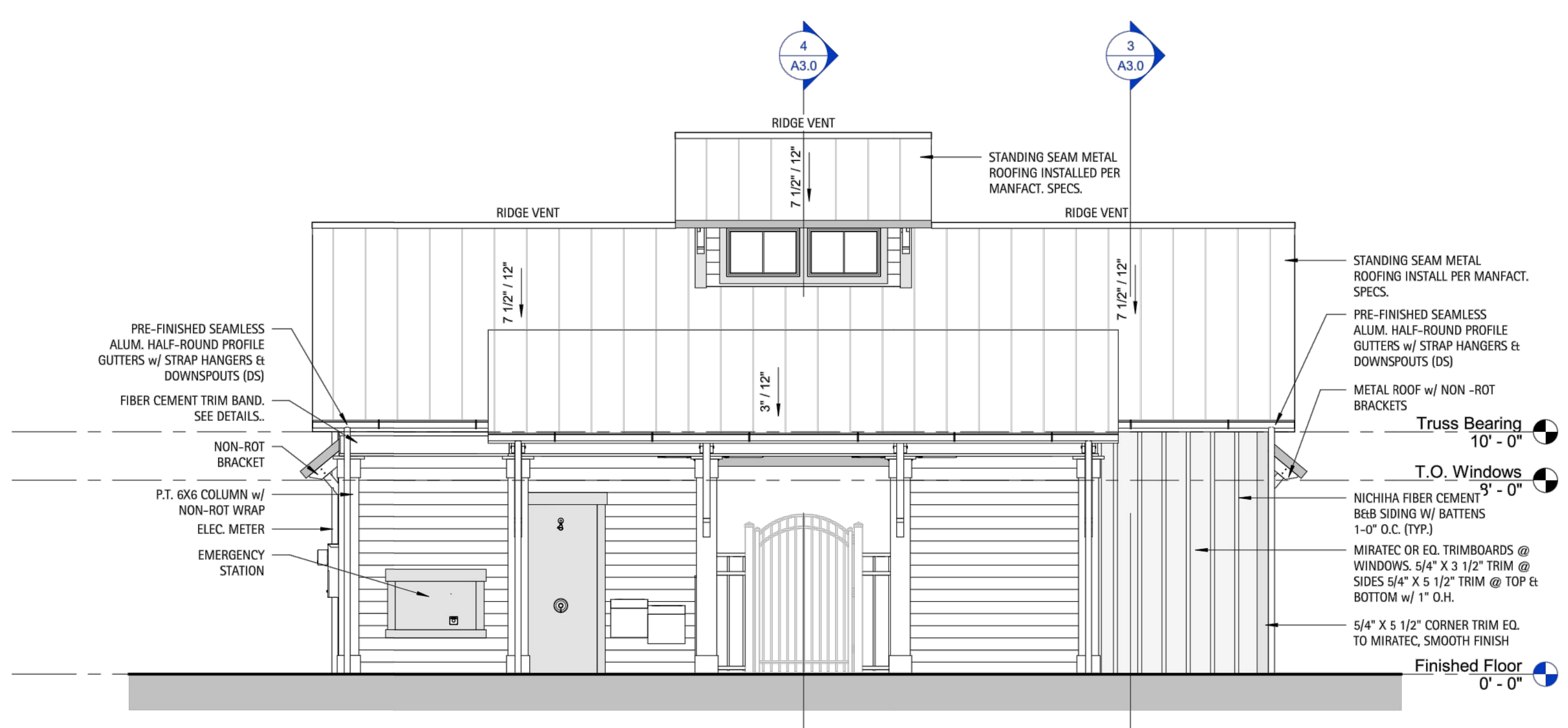
DATE: 02.01.2023	MPIC: WLL
DRAWN BY: CAC	REVIEWED BY: DST
PROJECT NUMBER: 221343.01	

AMENITY CENTER ELEVATIONS

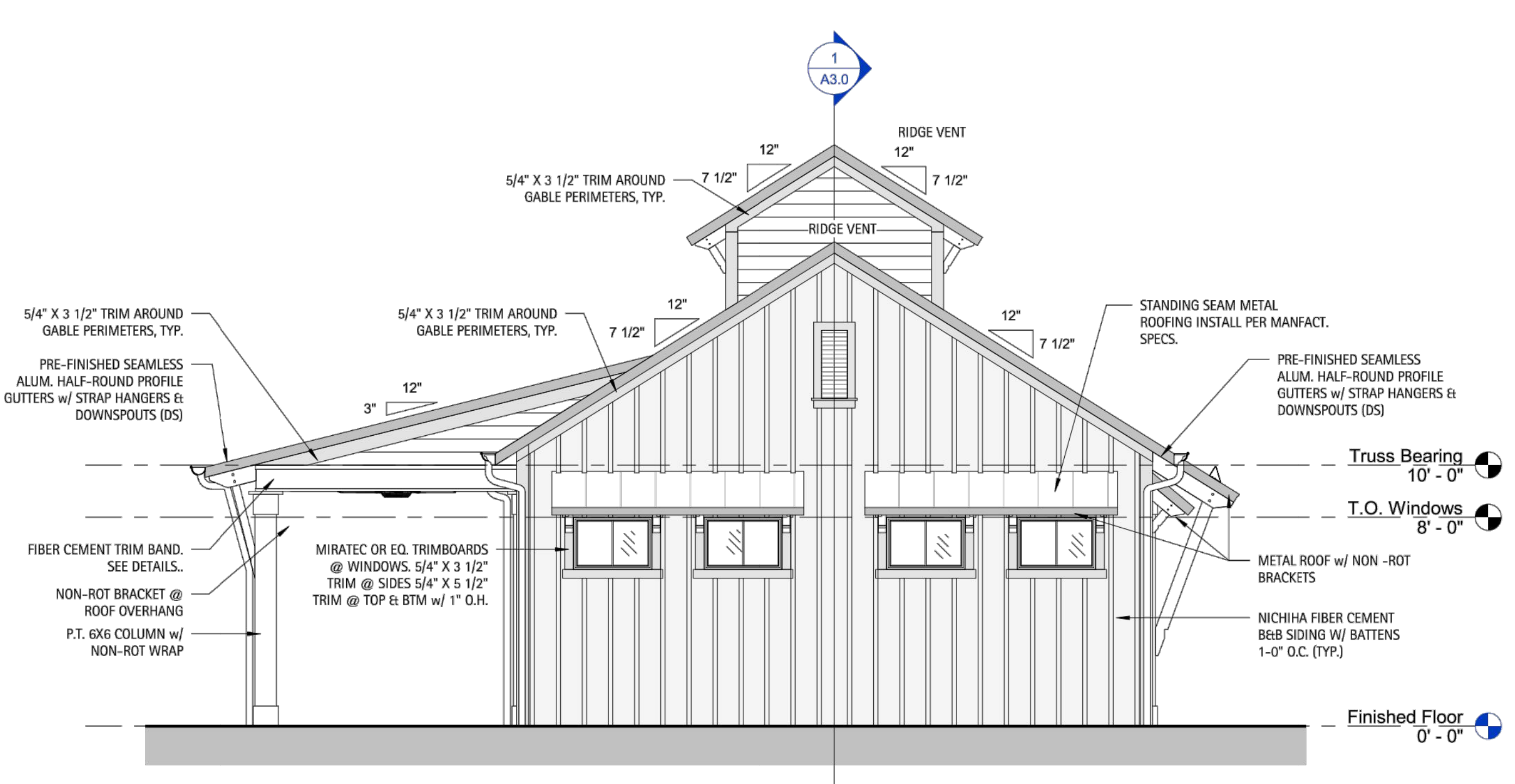
REVISIONS:


RZ-3

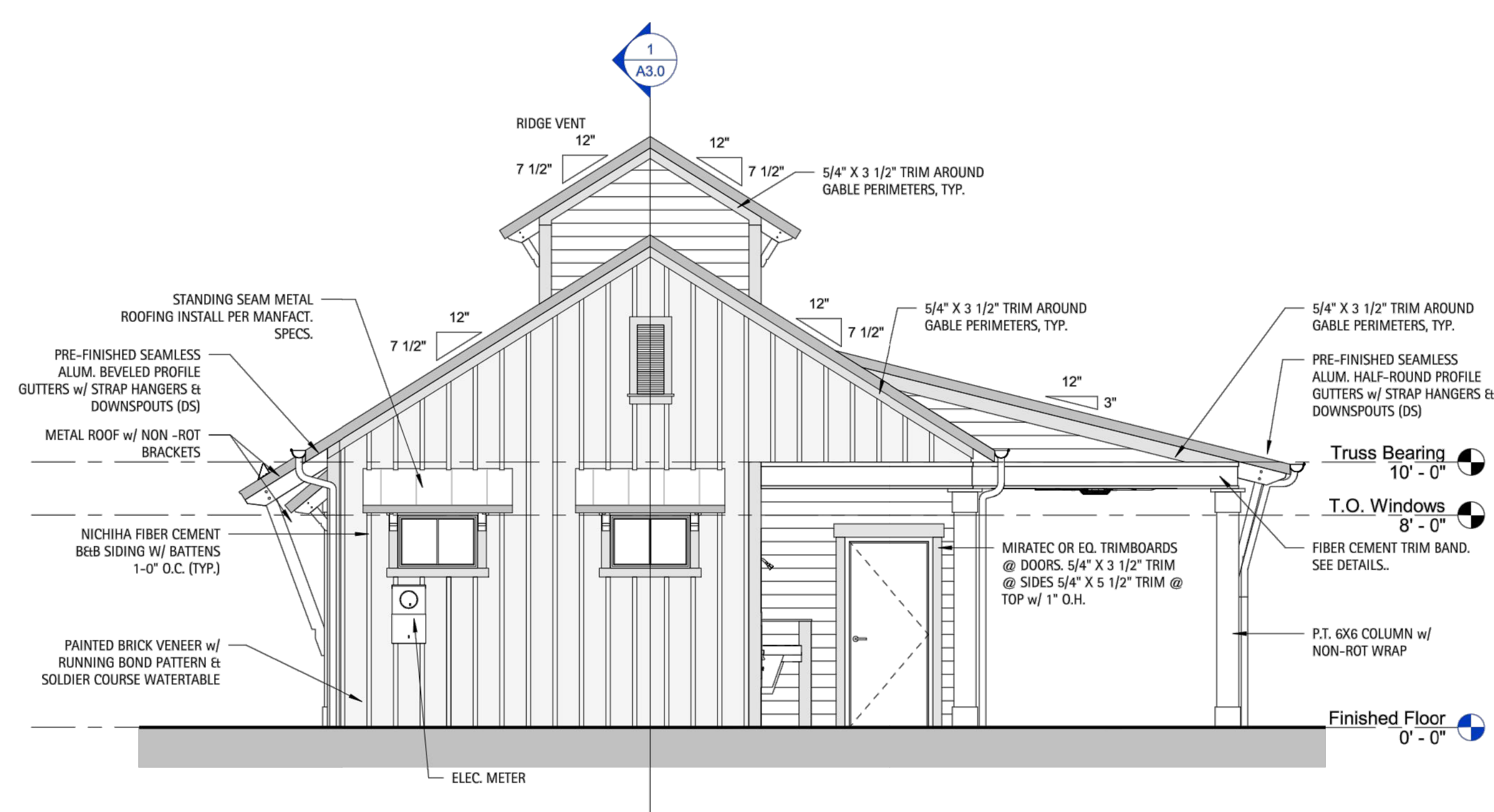
PROJECT PHASE (REZONING)



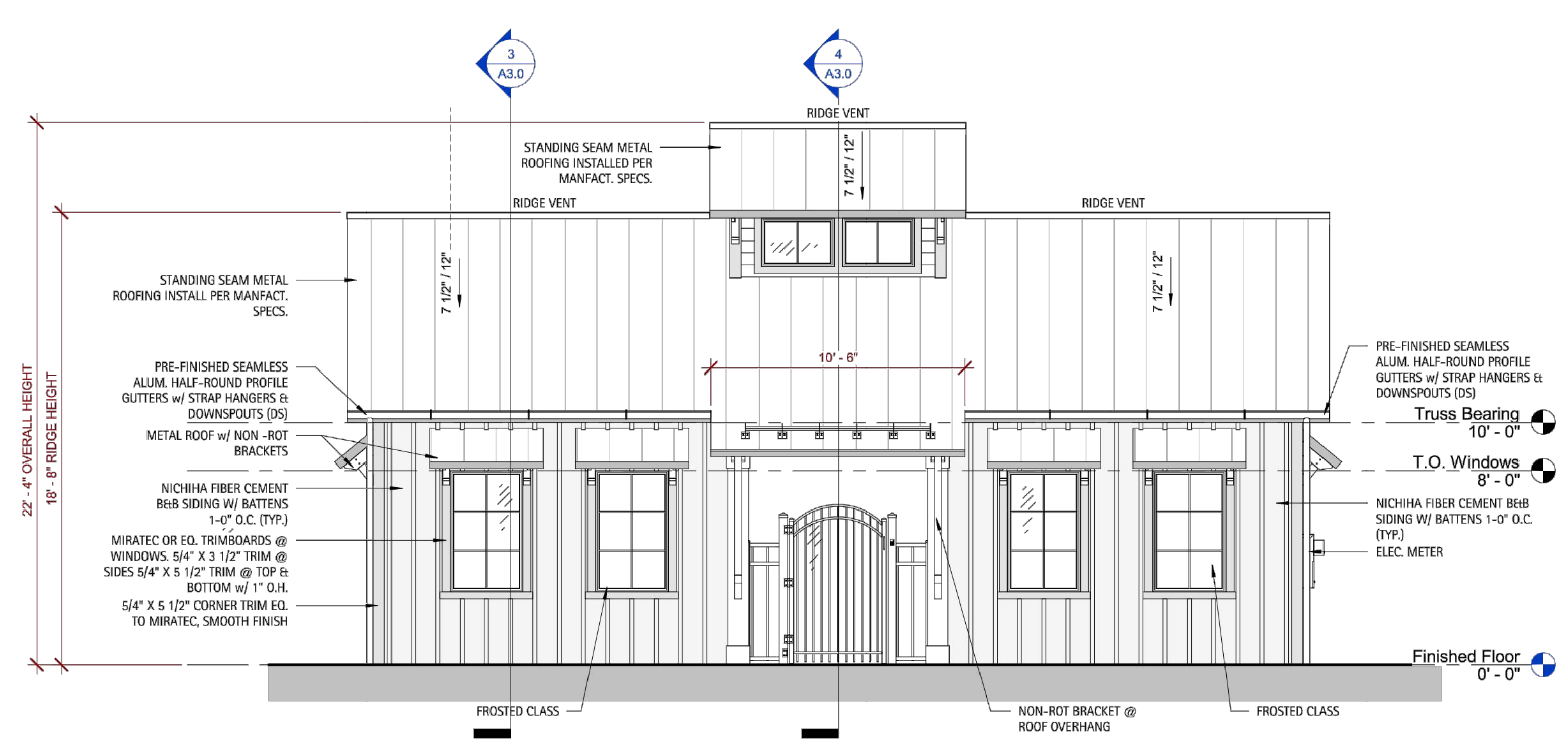
4 Elevation - Rear  
1/4" = 1'-0"



3 Elevation - Right  
1/4" = 1'-0"



2 Elevation - Left  
1/4" = 1'-0"



1 Elevation - Front  
1/4" = 1'-0"

**\*\*Elevations shown are for graphical purposes only. actual finalized product may vary from what is depicted on this sheet\*\***

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**PARCEL BEARINGS AND DISTANCES**

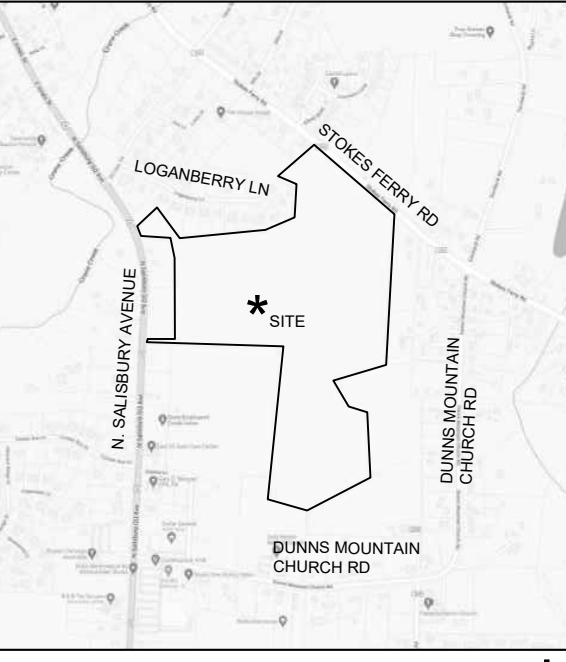
Line #	Length	Direction	Line #	Length	Direction	Line #	Length	Direction
L1	83.733	N50° 02' 17.16"W	L21	472.738	S76° 55' 31.33"E	L41	163.944	S83° 19' 35.51"W
L2	231.858	N49° 51' 02.97"W	L22	126.955	S76° 55' 30.71"E	L42	99.958	S83° 19' 38.95"W
L3	251.354	N48° 25' 42.20"W	L23	17.569	S03° 44' 22.21"W	L43	100.011	S83° 19' 30.10"W
L4	142.125	N47° 10' 06.87"W	L24	193.999	S03° 44' 59.34"W	L44	99.980	S83° 19' 22.60"W
L5	749.835	N04° 34' 59.40"E	L25	200.052	S87° 04' 30.05"E	L45	109.376	S84° 05' 49.64"W
L6	209.353	N03° 13' 43.87"E	L26	26.743	S03° 30' 58.80"W	L46	100.003	N74° 48' 46.54"W
L7	0.738	N03° 14' 19.49"E	L27	200.084	N87° 04' 29.75"W	L47	249.993	S66° 41' 58.30"W
L8	206.445	N03° 13' 40.98"E	L28	0.078	N87° 05' 48.89"W	L48	250.010	S96° 42' 06.79"W
L9	437.405	N73° 32' 23.73"E	L29	3.258	S03° 44' 48.37"W	L49	153.342	S65° 09' 05.27"E
L10	197.989	N29° 48' 12.80"W	L30	380.074	S03° 45' 01.43"W	L50	198.648	S47° 05' 42.16"W
L11	198.125	N63° 20' 50.57"W	L31	26.743	S03° 35' 03.31"W	L51	71.340	S96° 42' 06.79"W
L12	500.063	N00° 05' 09.36"W	L32	207.084	S02° 38' 06.53"E	L52	111.687	S47° 05' 24.18"W
L13	536.377	N64° 01' 05.40"E	L33	155.001	S09° 37' 07.95"E	L53	18.062	N50° 42' 38.14"W
L14	2.604	N64° 09' 08.60"E	L34	24.913	S09° 37' 07.05"E	L54	101.441	N50° 26' 29.46"W
L15	133.149	S72° 58' 21.86"E	L35	211.653	S87° 24' 58.08"E			
L16	134.553	S72° 58' 29.59"E	L36	10.093	S87° 24' 58.33"E			
L17	33.253	S72° 57' 00.19"E	L37	79.976	S19° 50' 17.03"E			
L18	171.657	S05° 03' 17.93"W	L38	216.066	S43° 50' 08.89"W			
L19	637.644	S05° 03' 23.14"W	L39	84.933	N35° 35' 47.37"W			
L20	251.405	S76° 55' 31.12"E	L40	210.822	N35° 36' 05.48"W			



landscape architecture | planning | civil engineering

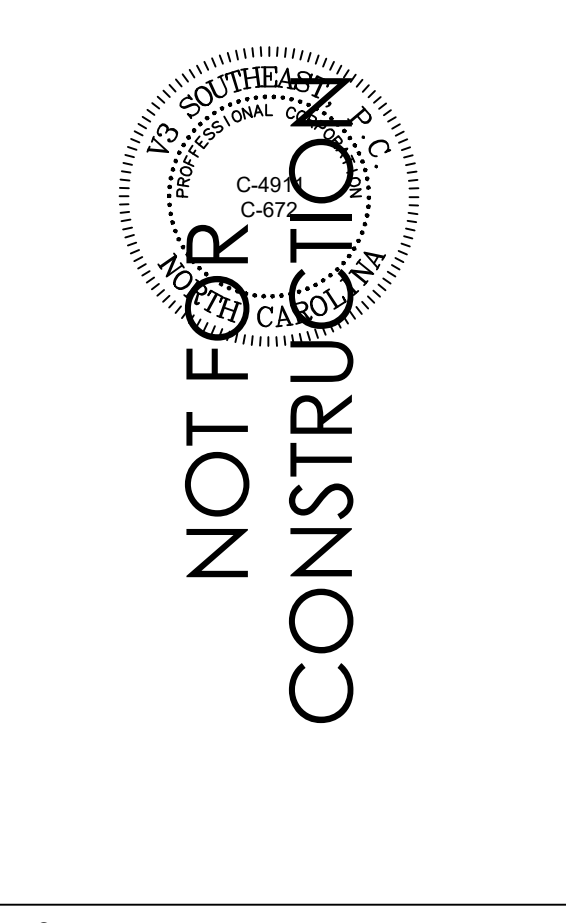
**SIFFORD RESIDENTIAL SUBDIVISION**

970 N. Salisbury Avenue  
Granite Quarry, NC 28146

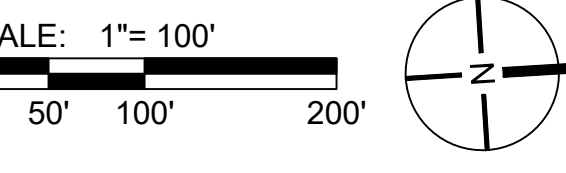


VICINITY MAP N.T.S.

TOPOGRAPHIC SURVEY DATED MONTH XX, 20XX PROVIDED BY [COMPANY NAME], [COMPANY ADDRESS], [COMPANY PHONE]



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DATE: 02.02.2023  
DRAWN BY: CAC  
PROJECT NUMBER: 221343.01  
MPC: WLL  
REVIEWED BY: DST

EXISTING CONDITIONS

REVISIONS:

NO.	DATE	DESCRIPTION

Edward and Janice Ruffy  
1021 Loganberry Lane  
Concerns



1. Sound Pollution
2. Air Pollution
3. Sewer Lines
4. Water Lines
5. Traffic - We already have trouble getting out of Countryside onto Highway 52.
6. Where will the new Highway 52 go?
7. Water drainage goes through our neighborhood. Clearing the land will disturb the flow. We already have flooding at times!
8. Trees clear the air and help with noise from the roads surrounding our homes. They provide homes and protection for animals.  
We need some trees left for existing homes and new homes.
9. School success will be damaged by lower income housing and over-crowding.
10. Larger lots and bigger houses will help keep Granite Quarry an upscale community.

11. The reasons for moving to and staying in Granite Quarry will be lost, if we no longer have the same environment here. This has been a beautiful place to live, but will it be in the future?
12. Please don't let developer's greed come and ruin our lives !!!

Janice Ruffly

To the Board of Aldermen, Town of Granite Quarry

From Eric & Catherine Soderberg, 1009 Loganberry Lane, Salisbury 28146

4/24/2023



I have met with the Planning Board of Granite Quarry twice to get information regarding the rezoning request.

Furthermore, I have attended two of the Planning Board meetings to better understand the proposal and to hear different opinions.

Below, I have stated my objections to the rezoning request:

1. **It is too crowded.** Many of the lots are on .16 acres. Even 2 of the Planning Board members said it is too densely developed.
2. With parking in the front of the dwellings, **traffic congestion** is going to be a real problem. Many of the driveways are barely wide enough for two vehicles, especially if one of them is a large truck. In a similarly planned neighborhood, people were having to park on grass curbs and parallel park.
3. **I cannot ascertain if there will be sidewalks.** If there are no sidewalks, this will present a danger to pedestrians.
4. **Is membership in a Homeowners Association required** with binding restrictions on the property owner (such as no parking on the grass, no RV parking etc.)?
5. **Traffic on Rt 52** would be **significantly increased.** At times during the day, it is already heavily trafficked. It is also a danger when turning into our neighborhood, Countryside. One resident said she had been re-ended twice while waiting to turn in.
6. The **barrier between the new development and existing neighborhoods is too narrow.** If executed, it will decrease the value of our existing properties.
7. Natural wooded areas will decrease 90% causing **excess noise** to the residents of our neighborhood.
8. My final concern is that low-income people will buy into the neighborhood and later default on their mortgage obligations. This very well could lead to the **development of unsavory rental properties** further adding to the decline of the neighborhood.

Please do not approve of this rezoning.

Sincerely,

## Admin

---

**From:** rwright704@windstream.net  
**Sent:** Tuesday, April 25, 2023 1:16 PM  
**To:** Brittany Barnhardt; Doug Shelton; Jeff Cannon; Jim Costantino; John Linker; Town Manager  
**Cc:** Admin  
**Subject:** rezoning request

**Categories:** Hold

Dear Board of Aldermen –

This message is to share my thoughts regarding the proposed rezoning being voted on at the meeting on May 8th. I very much would like to see Granite Quarry grow but the proposed plan for the property behind the Credit Union is by far too dense. If the development is approved, once completed the Timber Run residents will have considerable trouble turning left out of Timber Run. It already can be very difficult to do this. It will become even more dangerous crossing three lanes of traffic (two traffic and one turn lane).

I'm writing to you via email since I will be out of the country on May 8<sup>th</sup> and will not be able to attend the meeting. Please take my thoughts in consideration when making your decision.

I appreciate the work and time you give to the residents of Granite Quarry.

Sincerely,  
Mari Wright  
1101 Hillcrest Ridge Dr.  
Salisbury, NC 28146

## Admin

---

**From:** rwright704@windstream.net  
**Sent:** Wednesday, April 26, 2023 6:06 PM  
**To:** John Linker; jtl1948@windstream.net  
**Cc:** Admin; Brittany Barnhardt; nikkiandoob@hotmail.com; arfaller44@gmail.com; mbyrd24@rocketmail.com; chadbarger@gmail.com; graham.young@daimlertruck.com; tombost1@gmail.com; christinasjoyce@yahoo.com; hhowardsr0@gmail.com  
**Subject:** Concern about the rezoning decision

Good afternoon,

I just learned that the by-pass around Granite Quarry is about to enter the funding stage. (<https://www.salisburypost.com/2017/06/30/state-transportation-plan-funds-new-rowan-county-road-construction>). The decision to grant the rezoning request in the same property where the by-pass will go is much too important to be made by only four aldermen. I know that I will be out of town as well as another member of the Timber Run Board on May 8<sup>th</sup> and we both wish we could be there to share our thoughts regarding the important decision. **Please** move the agenda item to the June Board of Aldermen meeting.

The entity that is pushing to have the rezoning passed is in a **BIG** hurry to have it done just prior to the new zoning guidelines so their project will go through.

Driving though Granite Quarry I've noticed Granite Quarry has enough of the town homes/small single family dwellings like that which Nest and Wallace want to put here especially after the development is done across from East Rowan High School.

Thank you for letting me share my thoughts,  
Mari Wright

## Admin

---

**From:** Young, Graham (164) <graham.young@daimlertruck.com>  
**Sent:** Wednesday, April 26, 2023 6:47 PM  
**To:** rwright704@windstream.net; John Linker; jtl1948@windstream.net  
**Cc:** Admin; Brittany Barnhardt; nikkiandoob@hotmail.com; arfaller44@gmail.com; mbyrd24@rocketmail.com; chadbarger@gmail.com; tombost1@gmail.com; christinasjoyce@yahoo.com; hhowardsr0@gmail.com  
**Subject:** Re: Concern about the rezoning decision

I wholeheartedly agree with the concerns put forth in the e-mail below. A decision of this magnitude can not be made with only four alderman (and no Mayor) being present. With each passing week we are learning more and more about all of the moving parts associated with the potential re-zoning of the property in question. The public, myself included, are not fully educated on the who, what, and why of all the implications of this request.

One of my burning questions: Why were the current zoning requirements acceptable to Country Side, Timber Run, and Forrest Ridge (past examples) but not to Wallace Realty and Nest Builders? This is a rhetorical question. We all know the answer. This same request was before the board several years ago and was denied. Here we are in 2023 and they are back with the same basic outline. Jam lots of little homes on a small parcel of land. There is plenty of that in Granite Quarry already. We do not need more!

I was present at the April planning meeting to ask questions and raise concerns but that meeting had to be tabled because the builder made last minute changes to their proposal which forced an entirely new review process. The question regarding re-zoning must be moved until June to allow for full community participation.

Sincerely,

Graham Young

---

**From:** rwright704@windstream.net <rwright704@windstream.net>  
**Sent:** Wednesday, April 26, 2023 6:06 PM  
**To:** JLinker@granitequarrync.gov <JLinker@granitequarrync.gov>; jtl1948@windstream.net <jtl1948@windstream.net>  
**Cc:** 'Admin' <Admin@granitequarrync.gov>; bbarnhardt@granitequarrync.gov <bbarnhardt@granitequarrync.gov>; nikkiandoob@hotmail.com <nikkiandoob@hotmail.com>; arfaller44@gmail.com <arfaller44@gmail.com>; mbyrd24@rocketmail.com <mbyrd24@rocketmail.com>; chadbarger@gmail.com <chadbarger@gmail.com>; Young, Graham (164) <graham.young@daimlertruck.com>; tombost1@gmail.com <tombost1@gmail.com>; christinasjoyce@yahoo.com <christinasjoyce@yahoo.com>; hhowardsr0@gmail.com <hhowardsr0@gmail.com>  
**Subject:** Concern about the rezoning decision

Good afternoon,

I just learned that the by-pass around Granite Quarry is about to enter the funding stage. (<https://www.salisburypost.com/2017/06/30/state-transportation-plan-funds-new-rowan-county-road-construction>). The decision to grant the rezoning request in the same property where the by-pass will go is much too important to be made by only four aldermen. I know that I will be out of town as well as another member of the Timber Run Board on May 8<sup>th</sup> and we both wish we could be there to share our thoughts regarding the important decision. **Please** move the agenda item to the June Board of Aldermen meeting.

The entity that is pushing to have the rezoning passed is in a **BIG** hurry to have it done just prior to the new zoning guidelines so their project will go through.



Driving through Granite Quarry I've noticed Granite Quarry has enough of the town homes/small single family dwellings like that which Nest and Wallace want to put here especially after the development is done across from East Rowan High School.

Thank you for letting me share my thoughts,  
Mari Wright

If you are not the addressee, please inform us immediately that you have received this e-mail by mistake, and delete it. We thank you for your support.

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF  
GRANITE QUARRY, NORTH CAROLINA**

Ordinance 2023-05-08 ZMA

**BE IT ORDAINED** by the Mayor and Board of Aldermen of the Town of Granite Quarry, North Carolina that the Official Zoning Map of the Granite Quarry Development Ordinance be amended in accordance with Article 5 of G.S. 160D as follows:

**Part 1. Consistency with Adopted Comprehensive Plan.**

The Board of Aldermen finds that the zoning map amendment to the property of SIFFORD FLORENCE RUFTY HEIRS, being the owners of the certain land areas hereinafter described as Rowan County Tax Parcel 066 047 located at 0 Stokes Ferry Road ((NCPIN 5678-01-18-2741) and illustrated in Attachment “A” attached hereto, establishing a zoning designation in accordance with G.S. 160D-604(a) of “Conditional District – Planned Use Development” (CD-PUD) with the conditions attached hereto in Attachment “B” is consistent with the Town’s Comprehensive Land Use Plan (the Plan) as required by G.S. 160D-605(a). because:

*Policy (8)* The continued viability of single-family homes as a major housing source should be encouraged.

*Policy (8.1)* Housing of different types, sizes and price points should be encouraged to meet the diverse needs of our evolving community. Multi-family housing should be considered in all areas of the Town when developed to a level appropriate to the surrounding neighborhoods.

**Part 2. Statement of Reasonableness.**

The Board of Aldermen further finds the zoning map amendment reasonable, in accordance with G.S. 160D-605(b), because the subject property meets the standards of the UDO and is in the best interest of the Town.

**Part 3. Zoning Designation**

The Board of Aldermen ordains the properties consisting of Rowan County Parcel ID number 066 047, as shown in Attachment “A” attached hereto shall be designated “Conditional District – Planned Use Development” (CD-PUD) on the Official Zoning Map.

**Part 4. Effective Date.**

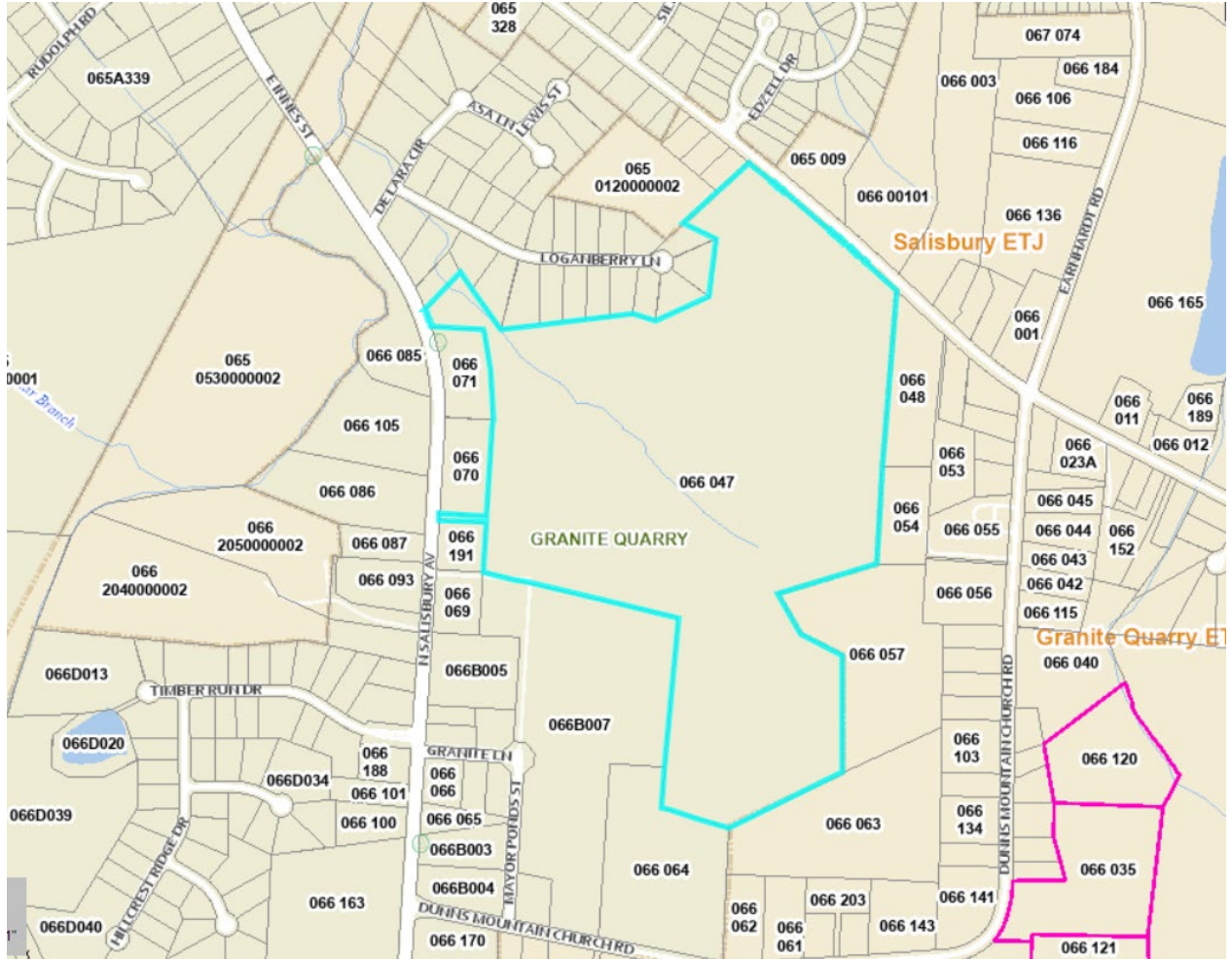
This Ordinance shall be effective immediately upon its adoption.

Adopted this 8<sup>th</sup> day of May 2023.

s/ \_\_\_\_\_  
**John Linker, Mayor Pro Tem**

s/ \_\_\_\_\_  
**Aubrey Smith, Town Clerk**

Attachment "A"



## Attachment “B”

Concept Site Plan for “Sifford” dated April the 18<sup>th</sup> 2023.

The following conditions on the site plan are attached to the site Plan for development known as “Sifford”:

- All buildings will be constructed of fiber cement or superior materials (such as masonry)
- Duplexes shall be rear-loaded by alley access; front setbacks to 15’
- Cap unit total at 237 units: maximum consistency of 137 single-family dwellings and 50 duplex buildings (100 units).
- All driveway lengths shall be a minimum of 25 feet in length for both SFR and duplexes units.
- Suggest enhanced landscaping with trees be planted in the common areas. Example: One (1) tree per 500 square feet of gross surface area.
- All streets must comply with NCDOT Subdivision Standards
- Street right of ways shall not cut across any parking spaces
- Street parking is to be parallel and within the Right of Way
- Standing Curb & Gutter shall be used
- Accessory structures to be capped at 100sf per dwelling lot with setbacks to follow RL Districts
- Vested Rights period of 5 years
- The Site Plan, Preliminary Plat and Construction Drawings shall meet all requirements within the Granite Quarry Unified Development Ordinance (UDO)

## SUMMARY

TO: Board of Aldermen  
FROM: Town Manager Larry Smith  
RE: **Parks Ordinance**  
DATE: 4/10/2023

---



It was brought to staff's attention that our current ordinance regulating Parks prohibits alcoholic beverages in Town parks and does not provide any exception to that, even for Town events. I asked our Town Attorney for his legal opinion on that, and after review he agreed that interpretation is indeed correct.

Based on feedback about Granite Fest (where alcohol vendors have been allowed), and during most recent discussions about alcohol *sponsorships* for Town events, it has seemed apparent that at least some of the Board members prefer to allow vendors selling alcoholic beverages at Town events.

If so, the attached amendment would allow such (but only during Town sponsored events).

**ORDINANCE NO. 2023-04**

**AN ORDINANCE AMENDING TEXT OF THE TOWN OF GRANITE QUARRY'S  
CODE OF ORDINANCES**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE  
QUARRY:**

**Section 1.** That section 22-66 of the Code of Ordinances, Town of Granite Quarry, North Carolina, is hereby amended by adding item (12) to the section to read as follows:

**Sec. 22-66. - Park preservation.**

It shall be unlawful for any person to:

- (1) Mark, deface, disfigure, injure, tamper with, displace, or remove any buildings, bridges, tables, benches, fireplaces, railings, paving or paving materials, water lines or other public utilities or parts or appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, stakes, posts, or other boundary markers, or other structures or equipment, facilities or park property of appurtenances whatsoever, either real or personal.
- (2) Fail to cooperate in maintaining restrooms and kitchen in a neat and sanitary condition.
- (3) Dig or remove any soil, rock, sand, stones, trees, shrubs or plants or other wood or materials, or make any excavation by tool, equipment, blasting or other means or agency, except as authorized by the town.
- (4) Damage, cut, carve, mark, transplant or remove any plant, or injure the bark, or pick flowers or seed of any tree or plant, dig in or otherwise disturb grass areas, or in any other way injure the natural beauty or usefulness of any area, except as authorized by the town.
- (5) Construct or erect any building or structure of whatever kind, whether permanent or temporary, or run or string any public service utility into, upon, or across such lands, except on special written permit issued pursuant to this article.
- (6) Throw, discharge, or otherwise place or cause to be placed in the lake, waters of any fountains, stream or other body of water in or adjacent to any park or any tributary, stream, storm sewer, or drain flowing into such water, any substance, matter or thing, liquid or solid, which will or may result in the pollution of waters.
- (7) All refuse and rubbish must be deposited in receptacles so provided. Where receptacles are not provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere.

- (8) Attach or place any sign, banner, wire, rope or cable, or any other contrivance to any building, sign, tree or other park property by use of nails or staples. These items may be attached with tape or thumbtacks and must be removed before leaving the area.
- (9) Bring any animals except for a dog that is kept under restraint. Said animal must be cleaned up after.
- (10) Rollerblading or skateboarding is prohibited.
- (11) Fish unless sponsored as a town event.
- (12) Possess or consume alcoholic beverages except those lawfully and responsibly sold by approved vendors during Town sponsored events.

**Section 2.** All ordinances in conflict herewith are repealed to the extent of any such conflict.

**Section 3.** This ordinance is effective on the \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brittany H. Barnhardt, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Aubrey Smith, Town Clerk

\_\_\_\_\_  
Carl M. Short, Town Attorney

## SUMMARY

TO: Board of Aldermen  
FROM: Town Manager Larry Smith  
RE: **Murals**  
DATE: 4/10/2023

---



In August the Board discussed ideas about a downtown mural. We were already overprioritized with Town projects/goals, and left it that if a board member could find a solution on their own that would be ideal. The clearest direction if it was going to come back as a proposed *Town/Town-funding* project was that it would likely need to either be on a public building or right of way.

In September/October I was asked to look into the possibility of pursuing a mural on the side of a privately-owned building on the north end of town. I reviewed the materials from similar studies here in the past, consulted with SOG, and followed up on ~a dozen public examples that were referenced.

We could not find any examples, scenarios, or avenues qualifying for use of public funds that weren't:

- Limited to within an authorized special district (Historic or Business Improvement District), and
- Administered with/ by a corresponding official commission, nonprofit, LLC (HPC, Downtown Inc); or
- Otherwise limited to public property only.

In January the discussion came up again. The Board agreed to bring up the desire to incorporate regulations addressing murals into the new UDO during a joint PB and BOA UDO work session.

In March the private property question was brought up again. I followed back up with SOG on a creative approach I'd studied once with regard to a façade grant program. Specifically: could the Board potentially *purchase an easement* over that side wall from the building owner, the funds from which the owner would then cause the mural to be painted?

In short, there was no constitutional or statutory authority enabling us to use or grant public funds toward this scenario. An easement theoretically could be used for a mural, but still only in scenarios authorized by the statutes like summarized in the bullet points above. They explained that the authority for Towns to use or grant public monies was intentionally drafted to be very limited, for good reason (public trust, checks & balances, and accountability).

### **Options to move forward:**

1. I highly recommend the Board keeps its previous intention to discuss its desire to incorporate regulations addressing murals into the new UDO during a joint PB/BOA UDO work session.
2. If Board members want to personally encourage private business & artist to pair up, it will be much more realistic with regard to our available time & resources right now.
3. If the Board decides the Town needs to prioritize pursuing a mural at this time, the only clear scenario appears to be if it would be allowed on a public building, art in a right of way, etc.
4. Any additional guidance SOG faculty and/or I might have missed?





# Granite Quarry



Town of Granite Quarry



tammylwalsen1



Page 65



Town of Granite Quarry



tammylwalsler1



Page 66



## SUMMARY

TO: Board of Aldermen  
FROM: Town Clerk Aubrey Smith  
RE: **Summary of Event Committee Applications**  
DATE: 3/20/2023

---



The Board of Aldermen requested more information regarding the volunteers serving on the Events Committee. The Events Committee has been functioning as an ad hoc committee made up of a core group of volunteers after the Parks, Events, and Recreation Committee was down to a single member in December of 2022. The remaining PERC member was not interested in serving on a committee that was entirely event focused. The Events Committee is functioning specifically to help with the current schedule of town events. The staff recommendation for the committee to be ad hoc and not made up of appointed members was to try and help combat the issues surrounding an entire group, or the quorum of a group, being unable to meet. An ad hoc committee with a looser structure would allow for volunteers to serve when they are able. Staff can still collect information on members and planned events to pass on to the Board of Aldermen to keep everyone “in the loop”.

The attached applications have been submitted by people actively volunteering their time with the ad hoc Events Committee.

### Backgrounds

- Becky Causby works in cybersecurity and owner of a construction business.
- Emilie Scharf is a business owner.
- Orland Carra is retired from engineering.
- Paige Overcash is the owner of This Little Piggy food truck.
- Joycelyn Boswell is retired from health care referral coordination.
- Ashleigh Zachary is a project manager with event planning and marketing experience.

### Residence Locations

- Becky Causby lives in Granite Quarry’s ETJ on Stone Road.
- Emilie Scharf lives in Kannapolis’s ETJ on Homer Corriher Road.
- Orland Carra lives in Granite Quarry on North Oak Street.
- Joycelyn Boswell lives in Granite Quarry on Veronica Lane.
- Paige Overcash lives in Granite Quarry’s ETJ on Coley Road.
- Ashleigh Zachary lives in Granite Quarry on North Salisbury Avenue.



P.O. Box 351  
 Granite Quarry, NC 28072-0351  
 704-279-5596  
[www.granitequarrync.gov](http://www.granitequarrync.gov)

## BOARDS AND COMMITTEES APPLICATION

NAME Becky Causby  
 PHYSICAL ADDRESS 670 Stone Rd Salisbury, NC ZIP 28146  
 MAILING ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE 704-589-9400 PHONE (business or cell) \_\_\_\_\_

EMAIL beckyjcausby@gmail.com

OCCUPATION Duke Energy Cybersecurity & Construction Business

ARE YOU CURRENTLY SERVING ON A BOARD OR COMMITTEE  Yes  No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

PERC (Events)

ARE YOU APPLYING FOR REAPPOINTMENT TO YOUR CURRENT BOARD OR COMMITTEE?

Yes  No

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please check up to three applicable boxes)

- |   |   |
|---|---|
| <input type="checkbox"/> Community Appearance Committee | <input checked="" type="checkbox"/> Planning Board      |
| <input type="checkbox"/> Environmental Committee        | <input checked="" type="checkbox"/> Revitalization Team |
| <input checked="" type="checkbox"/> PERC Committee      | <input type="checkbox"/> Zoning Board of Adjustment     |

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
2000 - present	Duke Energy	Cybersecurity/Compliance	Sr IT Governance and Compliance Analyst
2016 - present	Causby Five Properties	Owner with my husband	Custom home builder project management

**EDUCATION** (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
Catawba College	BS. Computer Information System	

**BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED** (LIST MUNICIPALITIES AND DATES)

**EVER CONVICTED OF A FELONY**  Yes  No If yes, state details: \_\_\_\_\_

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature Betsy Causey Date 3/16/2023

**FOR OFFICE USE ONLY**

Application Received: 3/16/23 Interview Date & Time: attended mtng. for Events 3/16/23

Confirmation Date: \_\_\_\_\_ Term Ending: \_\_\_\_\_



P.O. Box 351  
 Granite Quarry, NC 28072-0351  
 704-279-5596  
[www.granitequarrync.gov](http://www.granitequarrync.gov)

## BOARDS AND COMMITTEES APPLICATION

NAME Emilie Scharf

PHYSICAL ADDRESS 620 Homer Corriher Rd China Grove ZIP 28023

MAILING ADDRESS P.O. Box 842 Granite Quarry ZIP 28072

PHONE 704.785.5433 PHONE (business or cell) 704.584.9846

EMAIL escharf1977@gmail.com

OCCUPATION business owner

ARE YOU CURRENTLY SERVING ON A BOARD OR COMMITTEE  Yes  No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

---

ARE YOU APPLYING FOR REAPPOINTMENT TO YOUR CURRENT BOARD OR COMMITTEE?  
 Yes  No

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please check up to three applicable boxes)

- |   |   |
|---|---|
| <input type="checkbox"/> Community Appearance Committee | <input type="checkbox"/> Planning Board             |
| <input type="checkbox"/> Environmental Committee        | <input type="checkbox"/> Revitalization Team        |
| <input checked="" type="checkbox"/> PERC Committee      | <input type="checkbox"/> Zoning Board of Adjustment |

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
Oct 2019	AZZ Appliance and Home Services	owner	
Feb 2014 - Oct 2019	Partners In Learning	Director	

**EDUCATION** (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
Catawba College	BAE	BK

**BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED** (LIST MUNICIPALITIES AND DATES)

Families First 2020-2023

**EVER CONVICTED OF A FELONY**  Yes  No If yes, state details: \_\_\_\_\_

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature Uemilie Schong Date 3.16.2023

**FOR OFFICE USE ONLY**

Application Received: 3/16/23 Interview Date & Time: \_\_\_\_\_

Confirmation Date: \_\_\_\_\_ Term Ending: \_\_\_\_\_





P.O. Box 351  
 Granite Quarry, NC 28072-0351  
 704-279-5596  
[www.granitequarrync.gov](http://www.granitequarrync.gov)

## BOARDS AND COMMITTEES APPLICATION

NAME ORLAND CARRA

PHYSICAL ADDRESS 101 N. OAK GQ ST./GQ, NC ZIP 28146

MAILING ADDRESS SAME ZIP \_\_\_\_\_

PHONE 704-224-0801 PHONE (business or cell) —

EMAIL orlandecarra@yahoo.com

OCCUPATION Retired

ARE YOU CURRENTLY SERVING ON A GRANITE QUARRY BOARD OR COMMITTEE  Yes  No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

---

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please number up to three applicable committees)

- |  |   |
|--|---|
| <u>      </u> Community Appearance Commission        | <u>      </u> Planning Board            |
| <u>      </u> Revitalization Team                    | <u>  2  </u> Zoning Board of Adjustment |
| <u>  1  </u> Parks, Events, and Recreation Committee |   |

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
1993-2011	City of Wheeling, WV	Engineering	see Below

Design & Oversee projects: sidewalks, playgrounds, water, sewer, ADA, swimming pools, etc.

**EDUCATION** (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
CABRILLO COLLEGE	AA	FINE ART
BELMONT COLLEGE	AS	ELECTRICAL Engineering

**WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT?**

Expierience in Munnipical Government, Engineering background.

**BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED** (LIST MUNICIPALITIES AND DATES)

**EVER CONVICTED OF A FELONY**  Yes  No If yes, state details: \_\_\_\_\_

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Signature Orlando Cana Date 3/20/2023

**FOR OFFICE USE ONLY**

Application Received: 3/20/23 Interview Date & Time: \_\_\_\_\_  
Confirmation Date: \_\_\_\_\_ Term Ending: \_\_\_\_\_



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 704-279-5596  
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## BOARDS AND COMMITTEES APPLICATION

NAME Paige Overcash

PHYSICAL ADDRESS 520 Coley Rd Salisbury NC ZIP 28146

MAILING ADDRESS same ZIP \_\_\_\_\_

PHONE 704.267.9880 PHONE (business or cell) N/A

EMAIL thislittlepiggy smoked bbq@gmail.com

OCCUPATION Owner Foodtruck

ARE YOU CURRENTLY SERVING ON A BOARD OR COMMITTEE  Yes  No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

---

ARE YOU APPLYING FOR REAPPOINTMENT TO YOUR CURRENT BOARD OR COMMITTEE?  
 Yes  No

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please check up to three applicable boxes)

- |   |   |
|---|---|
| <input type="checkbox"/> Community Appearance Committee | <input type="checkbox"/> Planning Board             |
| <input type="checkbox"/> Environmental Committee        | <input type="checkbox"/> Revitalization Team        |
| <input checked="" type="checkbox"/> PERC Committee      | <input type="checkbox"/> Zoning Board of Adjustment |

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
8/21-current	This Little Piggy - GQ	Co Owner	
8-18-3-21	Meals on Wheels	Cafe Coordinator	
1990 - 2009	Precious Moments Photography	OWNER	

**EDUCATION** (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
Lexington Sr. Hi	Diploma	

**BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED** (LIST MUNICIPALITIES AND DATES)

**EVER CONVICTED OF A FELONY**  Yes  No If yes, state details: \_\_\_\_\_

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Signature Paige Overst Date 3/18/23

**FOR OFFICE USE ONLY**

Application Received: 4/6/23 ACS Interview Date & Time: \_\_\_\_\_

Confirmation Date: \_\_\_\_\_ Term Ending: \_\_\_\_\_



P.O. Box 351  
 Granite Quarry, NC 28072-0351  
 704-279-5596  
[www.granitequarrync.gov](http://www.granitequarrync.gov)

**BOARDS AND COMMITTEES APPLICATION**

NAME Joycelyn M. Boswell  
 PHYSICAL ADDRESS 325 Veronica Lane ZIP 28146  
 MAILING ADDRESS P.O. Box 218 ZIP 28072  
 PHONE 704.299.6847 PHONE (business or cell) \_\_\_\_\_  
 EMAIL jblessed5@yahoo.com  
 OCCUPATION Retired

ARE YOU CURRENTLY SERVING ON A GRANITE QUARRY BOARD OR COMMITTEE  Yes  No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE  
 \_\_\_\_\_

**I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please number up to three applicable committees)**

- \_\_\_\_\_ Community Appearance Commission
- \_\_\_\_\_ Planning Board
- \_\_\_\_\_ Revitalization Team
- \_\_\_\_\_ Zoning Board of Adjustment
- Parks, Events, and Recreation Committee / in form, Hentley - Volunteer

**WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)**

Dates	Company Name/Location	Position	Job Description
<u>Attnum Health</u>	<u>Wf mgmt.</u>	<u>Referral Coordinator</u>	<u>19 years Retired</u>

**EDUCATION** (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
East Rowan HS	Diploma	Basic
Central Piedmont Comm. College	AAAS degree	Graphic Arts

**WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT?**

I have several years of experience - planning and participating small and large events

**BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED** (LIST MUNICIPALITIES AND DATES)

**EVER CONVICTED OF A FELONY**  Yes  No If yes, state details: \_\_\_\_\_

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature Jaycely M. Boswell Date 3/6/23

**FOR OFFICE USE ONLY**

Application Received: 4/6/23 ACS Interview Date & Time: \_\_\_\_\_  
 Confirmation Date: \_\_\_\_\_ Term Ending: \_\_\_\_\_



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 704-279-5596  
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## BOARDS AND COMMITTEES APPLICATION

NAME Ashleigh Zachary

PHYSICAL ADDRESS 726 N Salisbury GQ Ave ZIP 28146

MAILING ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE 704-245-2316 PHONE (business or cell) \_\_\_\_\_

EMAIL Acutaboveash@gmail.com

OCCUPATION Project Manager

ARE YOU CURRENTLY SERVING ON A GRANITE QUARRY BOARD OR COMMITTEE  Yes  No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

Events

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please number up to three applicable committees)

- Community Appearance Commission  Planning Board
- Revitalization Team  Zoning Board of Adjustment
- Parks, Events, and Recreation Committee

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
Current	Lowe's	Project Manager	Manage installation projects
Current	Teri's Kidz Sale	Sale Manager	Planning and
Previous	Sail Again	Sale Manager	implementation of 2 events
Previous	A Cut Above Stone Works	Corp. & Mil + Res. Manager	per season with 300-500 vendors bringing 95,000 items attendees. Marketing, location

**EDUCATION** (*List your three most recent educational experiences, listing present or most recent first*)

Educational Institution/School	Degree Received	Area(s) of Study

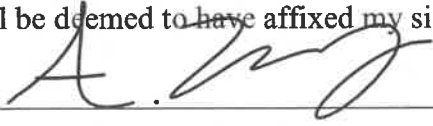
**WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT?**

I have been planning events my entire life and built a career out of it. I love the town I live in and want to see it prosper. The opportunity to evolve our events to reflect our community as it grows and changes is exciting. Its an honor to plan events to engage & connect current community members as well as help to draw new families in.

**BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED** (*LIST MUNICIPALITIES AND DATES*)

**EVER CONVICTED OF A FELONY**  Yes  No If yes, state details: \_\_\_\_\_

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Signature  Date 4/26/23

**FOR OFFICE USE ONLY**

Application Received: 4/27/23 Interview Date & Time: \_\_\_\_\_  
Confirmation Date: \_\_\_\_\_ Term Ending: \_\_\_\_\_



**Agenda Item Summary**

Regular Meeting

May 8, 2023

Agenda Item 9

Summary:

During the Board of Aldermen’s review of the drafted Rules of Procedure it was noted that the rules for public comment periods need to be updated. Drafted rules and updated speaker slips are attached.

Attachments:

- Drafted Rules for Public Comment Periods
- Draft Updated Speaker Slips

Action Requested:

***Motion to adopt as presented the rules for public comment periods.***

**Public Comment Rules**

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

## Rules for Public Comment Periods

1. The Mayor or Chair is the only one authorized to give someone “the floor” to speak.
2. Sidebar Conversations are prohibited.
  - Sidebar conversations are disrespectful, especially to whoever has been given the floor at the time.
  - Further, audience sidebars and/or speaking without being given the floor by the Chair disrupts other audience members and the clerk/advisory staff from being able to hear & focus on the official discussion of the board.
  - Conversations may be held after the meeting or outside of the Board room.
3. Speakers must sign in on the sign-in sheet and fill out a speaker slip. Every effort should be made to give the completed form to the Town Clerk before the meeting begins.
4. Members of the public wishing to speak will be called to the podium in the order they signed in.
5. Each resident will be allotted 3 minutes to speak. Time may not be given to another speaker.
6. If a group of persons holds the same position in support or opposition of a certain topic, the Board may require that a spokesperson be appointed for the group.
7. In the event that the number of persons wishing to speak exceeds the capacity of the board room (so long as arrangements are made, in the case of a hearing subject to the open meetings law, for those excluded from the room to listen to the hearing), delegates may be selected from groups of persons supporting or opposing the same positions.
8. Speakers will be allowed to speak on any relevant matter. A relevant matter is defined as a matter which is within the authority of the Board of Aldermen to decide and is not privileged by law (such as personnel matters).
9. Action by the Board is not to be expected or required for items discussed during the Public Comment Period.

**TOWN OF GRANITE QUARRY**  
**Board of Aldermen Meeting Speaker Slip**

In order to facilitate an orderly meeting and accurate recordkeeping, the Town respectfully requests that you fill out a speaker's slip. Please make every effort to complete and submit your slip to the Town Clerk prior to the Board meeting. Before returning, please familiarize yourself with the Rules for Public Comment Periods on the back of this slip.

**NAME:** \_\_\_\_\_ **MEETING DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE NUMBER (OPTIONAL):** \_\_\_\_\_

**E-MAIL (OPTIONAL):** \_\_\_\_\_

**I wish to address the Board of Aldermen on a matter**

\_\_\_\_\_ **NOT** on the Agenda (List Topic) \_\_\_\_\_

\_\_\_\_\_ **ON** the Agenda (Specify) \_\_\_\_\_

**TOWN OF GRANITE QUARRY**  
**Board of Aldermen Meeting Speaker Slip**

In order to facilitate an orderly meeting and accurate recordkeeping, the Town respectfully requests that you fill out a speaker's slip. Please make every effort to complete and submit your slip to the Town Clerk prior to the Board meeting. Before returning, please familiarize yourself with the Rules for Public Comment Periods on the back of this slip.

**NAME:** \_\_\_\_\_ **MEETING DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE NUMBER (OPTIONAL):** \_\_\_\_\_

**E-MAIL (OPTIONAL):** \_\_\_\_\_

**I wish to address the Board of Aldermen on a matter**

\_\_\_\_\_ **NOT** on the Agenda (List Topic) \_\_\_\_\_

\_\_\_\_\_ **ON** the Agenda (Specify) \_\_\_\_\_

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  - Conversations may be held after the meeting or outside of the Board room.
3. Speakers must sign in on the sign-in sheet and fill out a speaker slip. Every effort should be made to give the completed form to the Town Clerk before the meeting begins.
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9. Action by the Board is not to be expected or required for items discussed during the Public Comment Period.

## SUMMARY

TO: Board of Aldermen  
FROM: Town Manager Larry Smith  
RE: **TM Eval Process and Tool**  
DATE: 5/10/2023

---



The performance evaluation process for a manager is typically incorporated as part of the hiring process:

1. Prior to recruitment, the governing body develops the goals and objectives for the manager position.
2. During the selection process, the candidate and Board discuss those items along with the long- and short-term needs and issues of the community.
3. Through those conversations, the basic criteria of the manager's performance eval are identified and mutually agreed upon by Board and Manager.
4. When the employment offer has been accepted, the Employment Agreement includes the requirement and schedule for the manager's evaluation.

This is indeed the process that the Board and current Manager followed. The process and criteria the Board proposed is pretty basic and straightforward, which makes it a reasonable measurement tool easily administer-able within existing town resources. And it already followed general guidance of ICMA standards:

The purpose of the evaluation process is to increase communication between the members of the elected body and the manager concerning the manager's performance in the accomplishment of assigned duties and responsibilities, and the establishment of specific work-related goals and objectives for the coming year. Thus, all members of the elected body should participate in the process, both by individually completing the rating instrument and by discussing their ratings with the other board members in order to arrive at a consensus about performance expectations.

There is no one correct way to conduct a manager evaluation. The key is to ensure that the evaluation takes place in a regular, mutually agreed-upon manner and is viewed by all as an opportunity for communication between the elected officials and the manager.

Our biggest challenge has simply been from not following the adopted process & agreement, which this year led to 2 additional meetings and a total of approximately 8 hours of time spent between Board and staff members just conducting the evaluation.

Based on the above; collective Board feedback during the 3/13/23, 3/30/23, and 4/3/23 discussions; and the number of other major projects, goals, & ongoing priorities we are already prioritizing and still wishing to tackle:

- Staff respectfully recommends deleting Section 2 from the current evaluation tool, but otherwise following the existing evaluation process (this might even help the Board time-wise by shortening the number of questions).
- IF the Board of Aldermen wishes to revisit or redevelop the performance evaluation process, staff strongly advises that the Board recognize the significant project this will almost definitely become, and thus consider it among next year's prioritization of projects and funding.

Attached is the current Town Manager performance evaluation with Section 2 highlighted.



# **ANNUAL TOWN MANAGER PERFORMANCE EVALUATION**

## **EVALUATION PERIOD FOR March 2023 – March 2024**

# **Town of Granite Quarry Performance Evaluation**

## **Town Manager**

### PURPOSE

The purpose of the annual evaluation is to take a realistic snapshot of the Manager's job performance and provide a vehicle for productive discussion between the Board as a collective governing body and the Manager on the Manager's strengths and areas for improvement. Annual evaluations are never intended to take the place of continued feedback throughout the rest of the course of the year.

It is also when the Board and Manager define / refine such goals and performance objectives necessary for the proper operation of the Town and to attain the Board's policy objectives; establishing a relative priority among those goals and objectives which shall generally be attainable within the time limitations specified and within the annual operating and capital budgets and appropriations provided.

Lastly, the Board reviews the Manager's salary, and any increase after consideration shall be made at the same time as similar consideration is given to other general employees of the Town.

### PROCESS

1. The Town Manager completes a self-evaluation and returns it to the Town Clerk.
2. The Clerk distributes the Manager's Performance Evaluation form and self-evaluation to the Town Board for review.
3. Each Board member individually completes a performance evaluation for the Town Manager and returns it to the Clerk.
4. The Clerk tabulates the results, creates a compiled evaluation of responses and a compiled scorecard, then distributes those compiled materials to Manager and Board members.
5. The Board meets in executive session with the Manager to discuss his/her evaluation. Each individual Board member's input and opinions is valued, but simply averaging individual scores would misrepresent the collective role of the Board as a governing body. The Board should discuss and establish a consensus score for each item as a clear and accurate representation of the Board majority.

### INSTRUCTIONS

Review the Manager's work performance for the entire period; try to refrain from basing judgement on recent events or isolated incidents only. Disregard your general impression of the Manager and concentrate on one factor at a time.

Evaluate the Manager on the basis of expectation standards the Board has established for the job to which assigned considering the length of time in the job. Mark (X) the rating which most accurately reflects the level of performance for the factor appraised using the rating scale described below.

# Performance Evaluation

**Town Manager**

**Date:** \_\_\_\_\_

RATING SCALE DEFINITIONS (1-5)

- Unsatisfactory (1)     The Manager’s work performance is inadequate and definitely inferior to the standards of performance required for the job. Performance at this level cannot be allowed to continue.
- Improvement (2)     The Manager’s work performance does not consistently meet the standards of the position. Serious effort is needed to improve performance.  
    Needed
- Meets (3)             The Manager’s work performance consistently meets the standards of the  
Job Standards         position.
- Exceeds (4)         The Manager’s work performance is frequently or consistently above the  
Job Standards         standards of the position but has not achieved an overall level of outstanding  
                                 performance.
- Outstanding (5)     The Manager’s work performance is consistently excellent when compared to  
                                 the standards of the position.
- Not Applicable (N/A)     The criteria was not observed or not applicable during this evaluation period.

**I. Performance Evaluation and Achievements**

<b>1. <u>Town Board Relationships</u></b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>	<b><u>N/A</u></b>
A. Effectively implements policies and programs approved by the Town Board.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Reporting to the Town Board is timely, clear, concise, and thorough.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Accepts direction/instructions by the Town Board in a positive manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Effectively aids the Town Board in establishing long range goals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. Keeps the Town Board informed of current plans and activities of administration and new developments in technology, legislation, governmental practices, and regulations, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Comments:*



**2. Public Relations**

**1   2   3   4   5   N/A**

A. Projects a positive public image.

B. Is courteous to the public at all times.

C. Maintains effective relations with media representatives.

*Comments:*

**3. Employee Relations**

**1   2   3   4   5   N/A**

A. Seeks to develop skills and abilities of employees.

B. Motivates employees toward the accomplishment of goals and objectives.

C. Delegates appropriate responsibilities.

D. Effectively evaluates performance of employees.

E. Uses effective supervisory skills.

F. Recruits and hires qualified and effective staff.

*Comments:*

<b>4. <u>Fiscal Management</u></b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>	<b><u>N/A</u></b>
A. Prepares realistic annual budget.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Seeks efficiency, economy, and effectiveness in all programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Controls expenditures in accordance with approved budget.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Keeps Town Board informed about revenues and expenditures, actual and projected.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. Proposes budget that addresses the Town Board's goals and objectives.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Comments:*

<b>5. <u>Communication</u></b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>	<b><u>N/A</u></b>
A. Oral communication is clear, concise, and articulate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Written communications are clear, concise, and accurate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Comments:*

<b>6. <u>Quantity/Quality</u></b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>	<b><u>N/A</u></b>
A. Amount of work performed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Completion of work on time (meets deadlines).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Accuracy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Thoroughness.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Comments:*

**7. Personal Traits**

**1   2   3   4   5   N/A**

- |                               |                          |                          |                          |                          |                          |                          |
|-------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| A. Initiative.                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Judgment.                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| C. Fairness and impartiality. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| D. Creativity.                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*Comments:*

**8. Intergovernmental Affairs**

**1   2   3   4   5   N/A**

- |   |                          |                          |                          |                          |                          |                          |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| A. Maintains effective communication with local, regional, state, and federal government agencies.                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Pursues interlocal cooperation opportunities and grants for financial resources with / from other agencies.              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| C. Contributes to good government through regular participation in local, regional, and state committees and organizations. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| D. Advocates for Town programs and projects effectively with appropriate agencies and offices.                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*Comments:*

**Achievements relative to objectives for this evaluation period:**

## II. Summary Rating

Overall Performance Rating – Considering the results obtained against established performance standards as well as overall job performance, the following rating is provided:

Unsatisfactory	Improvement Needed	Meets Job Standards	Exceeds Job Standards	Outstanding
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Additional Comments:

## III. Future Goals and Objectives

1. What did the Town Manager do well this past year?
2. What could the Town Manager improve upon?
3. Recommendations for Career Development.
4. What should the Town Manager's goals and objectives be for the coming year?

This evaluation has been reviewed and discussed between the Town Board and the Town Manager on:

\_\_\_\_\_.

**Board of Aldermen:**

\_\_\_\_\_  
Brittany H. Barnhardt, Mayor

\_\_\_\_\_  
Date

**Town Manager:**

\_\_\_\_\_  
Larry Smith

\_\_\_\_\_  
Date

**\*NOTE: By signing employee does not agree or disagree with evaluation, only that the evaluation occurred as specified.\***

# Proclamation

## NATIONAL POLICE WEEK MAY 14-20, 2023 AND PEACE OFFICERS' MEMORIAL DAY MAY 15, 2023

**Whereas:** the Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police week; and

**Whereas:** the members of the Granite Quarry – Faith Joint Police Authority play an essential role in safeguarding the rights and freedoms of our community; and

**Whereas:** it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our Granite Quarry – Faith Joint Police Authority recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

**Whereas:** the officers of the Granite Quarry – Faith Joint Police Authority unceasingly provide a vital public service.

**Therefore:** I, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, North Carolina, do recognize the week of May 14-20, 2023, as “**National Police Week**” and further recognize May 15th as **Peace Officers' Memorial Day** in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

Proclaimed this the 8th day of May 2023.

---

Brittany H. Barnhardt, Mayor

Attest:

---

Aubrey Smith, Town Clerk

# Proclamation

## NATIONAL PUBLIC WORKS WEEK MAY 21-27, 2023

**Whereas:** public works services provided in our community are an integral part of our citizens' everyday lives; and

**Whereas:** the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as streets, public buildings and grounds, parks, solid waste collection, and snow removal; and

**Whereas:** the health, safety, and comfort of this community greatly depends on these facilities and services; and

**Whereas:** the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works employees; and

**Whereas:** the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the community's understanding of the work they perform.

**Therefore:** I, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, North Carolina, do hereby designate the week of May 21-27, 2023, as National Public Works Week, and further extend appreciation to our public works department for the vital service they perform and their exemplary dedication to our community.

Proclaimed this the 8th day of May 2023.

\_\_\_\_\_  
Brittany H. Barnhardt, Mayor

ATTEST:

\_\_\_\_\_  
Aubrey Smith, Town Clerk

# Proclamation

Teacher Appreciation Week  
May 8-12, 2023

**Whereas:** North Carolina's children are the future of our state, and teachers are essential to the success of that future; and

**Whereas:** teachers work to open students' minds to ideas, knowledge, and dreams and change the lives of millions of children every day; their work has a lasting impact that extends far beyond the boundaries of the classroom; and

**Whereas:** our teachers play a key role in determining what values, ideals, and priorities are held and respected by the future generations of our state and nation, and we cannot continue to take them for granted; and

**Whereas:** teachers are essential to empowering families and communities to support our children, invest in education, and contribute to the growth and progress of our state; and

**Whereas:** we recognize teachers' countless sacrifices and hours spent planning, counseling, instructing, coaching, evaluating, and caring for their students in and outside the classroom; and

**Whereas:** nationwide, Teacher Appreciation Week celebrations are an opportunity to acknowledge the critical role teachers play in shaping the future; and

**Whereas:** the Town of Granite Quarry joins in honoring teachers and will continue our commitment to support our teachers and school system today and every day;

**Therefore:** I, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, on behalf of the Board of Aldermen, do hereby proclaim May 8-12, 2023, as "TEACHER APPRECIATION WEEK" in Granite Quarry, and commend its observance to all citizens.

## In Witness

**Whereof:** I have hereunto set my hand and affixed the seal of the Town of Granite Quarry on this the 8<sup>th</sup> day of May 2023.

---

Brittany H. Barnhardt, Mayor

Attest

---

Aubrey Smith, Town Clerk



Office of The Mayor:

# Proclamation

## NATIONAL NURSES WEEK 2023

**WHEREAS**, Florence Nightingale, born in 1820, is known as the founder of modern nursing; and

**WHEREAS**, Clara Barton, a nurse who earned the nickname "angel in the battlefield" during the Civil War, went on to create the American Red Cross in 1881; and

**WHEREAS**, today, there are more than 3.9 million professionally active RNs and licensed practical nurses in the United States; and

**WHEREAS**, nursing is the nation's largest health care profession and one of the largest workforces in the United States; and

**WHEREAS**, nearly 20% of all registered nurses in the United States hold a master's degree; and

**WHEREAS**, there are over 160,000 registered and licensed practical nurses in North Carolina; and

**WHEREAS**, the first National Nurses Week in the U.S. was held Oct. 11-16, 1954, in observance of the 100th anniversary of Florence Nightingale's mission to Crimea; and

**WHEREAS**, National Nurses Week was designated by the White House and President Nixon in 1974, and has been recognized each year from May 6 to May 12; and

**WHEREAS**, nurses are on the frontlines of a world pandemic and face unprecedented times; and

**WHEREAS**, nurses are considered the most trustworthy of all professions in the United States.

**NOW, THEREFORE, I**, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, on behalf of the Board of Aldermen and the citizens of Granite Quarry do hereby proclaim May 6 to May 12, 2023 as **Nurses Week in Granite Quarry** and commend this observance to our citizens.

**ADOPTED this 8th day of May 2023.**

\_\_\_\_\_  
Brittany H. Barnhardt, Mayor

ATTEST:

\_\_\_\_\_  
Aubrey Smith, Town Clerk

Town of Granite Quarry  
Office of the Mayor

# Proclamation

**Whereas**, mental health is an essential part of overall health, and it is vital that each individual has equal opportunity for early access to screening, assessment and referral to treatment, and individuals with mental illness and their families need to stay informed so that they can exercise choice over their care decisions; and

**Whereas**, mental illness including major depression, schizophrenia, and disorders such as bipolar, obsessive, compulsive, severe anxiety, borderline personality and post-traumatic stress affects approximately one in four people worldwide at some point in life, and it touches all ages, genders, races and nationalities in every community; and

**Whereas**, lack of available mental health treatment can increase and complicate an individual's symptoms, and could lead to chronic medical conditions, unnecessary disability, unemployment, substance abuse, homelessness, inappropriate incarceration, and suicide; and

**Whereas**, effective methods for reducing the stigma and isolation associated with mental illness are accomplished by building awareness and understanding of mental illness, increasing access to treatment and ensuring families who are struggling know that they are not alone in their journeys; and

**Whereas**, annually Mental Health Month is observed during the month of May to raise awareness about mental illness, the importance of early detection and accurate diagnosis, and to reduce the stigma and misunderstandings associated with mental illness.

**Now, Therefore, I, BRITTANY H. BARNHARDT**, by virtue of the authority vested in me as Mayor of the town of Granite Quarry, North Carolina, do hereby proclaim May 2023 as

## “MENTAL HEALTH MONTH”

Duly adopted this the 8<sup>th</sup> day of May 2023.

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Brittany H. Barnhardt, Mayor

ATTEST:

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Aubrey Smith, Town Clerk

# May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	<b>Municipal Clerks Week</b>						<b>6</b>
	Planning Board 6pm					Arts in the Park 1-6pm	
7	8	9	10	11	12	13	
	BoA Mtg. 6pm		Centralina Board of Delegate Mtng 5pm	9am-1pm Dumpsters	9am-1pm Dumpsters	8am-12pm Dumpsters	
14	15	16	17	18	19	20	
Mother's Day	<b>National Police Week</b>						
	Peace Officers Mem. Day Chamber After Hours 5pm ZBA 6pm	Revitalization 3:30pm Pizza w. Police 6pm		PiP Breakfast 7:30am CAC 5:30pm	Rowan Moves Walk in Lake Park 12pm		
21	22	23	24	25	26	27	
	<b>Public Works Week</b>						
			CRMPO TAC 5:30pm				
28	29	30	31				
	Memorial Day Town Hall Closed						

# June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
	Planning Board 6pm					
11	12	13	14	15	16	17
Mother's Day	Chamber After Hours 5pm BoA Mtg. 6pm		Centralina Executive Board Mtng 5pm	CAC 5:30pm		
18	19	20	21	22	23	24
	ZBA 6pm	Revitalization 3:30pm				
25	26	27	28	29	30	
			CRMPO TAC 5:30pm			